

January 11, 1939.

To His Excellency

Herbert R. O'Connor,

Governor of Maryland,

Annapolis, Maryland.

Sir:

In compliance with Section 305, Article 43, Chapter 503, of the Acts of the General Assembly of Maryland of 1937, the STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND hereby respectfully submits the following as its Annual Report for the year ended DECEMBER 31, 1938, viz:

R E C E I P T S :

January 1, 1938 -

a/c 8 embalmer's apprenticeship registration fees @ \$5.00.	\$ 40.00
a/c 30 embalmer's apprenticeship registration fees @ \$3.00.	90.00
a/c 8 funeral director's apprenticeship registration fees @ \$5.00.	40.00
a/c 40 funeral director's apprenticeship registration fees @ \$3.00.	120.00
a/c 24 embalmer's apprenticeship re-registration fees @ \$5.00.	120.00
a/c embalmer's apprenticeship re-registration fee.	3.00
a/c 20 funeral director's apprenticeship re-registration fees @ \$5.00.	100.00
a/c funeral director's apprenticeship re-registration fee.	3.00
a/c 826 funeral director's license fees.	4,130.00
a/c 15 embalmer's examination fees.	375.00
a/c 21 funeral director's examination fees.	525.00
a/c 17 embalmer's registration fees.	85.00
	<u>5,631.00</u>

TOTAL. \$5,631.00

PAID DIRECT THROUGH STATE TREASURY
DEPARTMENT FROM BOARD'S FUNDS:

LIST

#9	- CHARLES E. DELOSIER, a/c salary as secretary (\$41.66) and inspector (\$100.00).	\$141.66	
	- MRS. ELSIE ALMY, a/c salary as stenographer.	75.00	
	- THE C & P TELEPHONE CO., a/c service for month of December, 1937.	4.55	
	- MARYLAND TRUST CO., a/c office rent for month of January, 1938.	60.00	
	- J. JEROME FRAMPTON, traveling expenses etc.	25.00	
	- ANDREW K. COFFMAN, traveling expenses etc.	15.00	321.21
#10	- MARYLAND PENITENTIARY, a/c printing.	150.00	
	- REMINGTON RAND, a/c carbon.	3.00	153.00
#11	- CHARLES E. DELOSIER, a/c traveling expenses and meals for Board members.	57.00	57.00
#12	- MARYLAND TRUST CO., a/c office rent for month of February, 1938.	60.00	
	- THE C & P TELEPHONE CO., a/c service for month of January, 1938.	4.95	
	- CHARLES E. DELOSIER, a/c salary as secretary (\$41.66) and inspector (\$100.00).	141.66	
	- MRS. ELSIE ALMY, a/c salary as stenographer.	75.00	
	- STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND, a/c contingent fund.	32.89	314.50
#13	- CHARLES E. DELOSIER, a/c expenses of meetings of Board.	55.00	55.00
#14	- CHARLES E. DELOSIER, a/c expenses of meetings of Board.	32.50	32.50
#15	- CHARLES E. DELOSIER, a/c expenses of meetings of Board.	64.64	64.64
#16	- CHARLES E. DELOSIER, a/c expenses of meetings of Board.	41.50	41.50
#17	- MARYLAND TRUST CO., a/c office rent for month of March, 1938.	60.00	
	- THE C & P TELEPHONE CO., a/c service for month of February, 1938.	7.92	
	- CHARLES E. DELOSIER, a/c salary as secretary (\$41.66) and inspector (\$100.00).	141.66	
	- MRS. ELSIE ALMY, a/c salary as stenographer.	75.00	284.58
#18	- S. W. ZIMMER, a/c Maryland Code.	15.00	
	- CHICAGO MEDICAL BOOK CO., a/c Books and Periodicals.	15.55	
	- MARYLAND PENITENTIARY, a/c printing.	41.50	
	- MARYLAND PENITENTIARY, a/c printing.	30.00	102.05
#19	- CHARLES E. DELOSIER, a/c expenses of meeting of Board.	28.50	28.50
#20	- SOL LEVINSON & BRO., a/c embalming rooms and transporting bodies for examinations.	185.00	
	- SOL LEVINSON & BRO., a/c rental of tables & chairs for examinations.	18.00	203.00
#21	- J. JEROME FRAMPTON, a/c traveling expenses etc.	314.00	
	- ANDREW K. COFFMAN, a/c traveling expenses etc.	238.00	
	- CHARLES E. DELOSIER, a/c expenses of meetings of Board.	74.75	626.75
	CARRIED FORWARD		\$2,284.23

LIST

BROUGHT FORWARD.

\$2,284.23

#22	- MARYLAND TRUST CO., a/c office rent for month of April, 1938.	\$ 60.00	
	- THE C & P TELEPHONE CO., a/c service for month of March, 1938.	14.26	
	- CHARLES E. DELOSIER, a/c salary as secretary (\$41.66) and inspector (\$100.00).	141.66	
	- MRS. ELSIE ALMY, a/c salary as stenographer.	75.00	290.92
#23	- CHARLES E. DELOSIER, a/c expenses of meetings of Board.	54.50	54.50
#24	- MARYLAND TRUST CO., a/c office rent for month of May, 1938.	60.00	
	- THE C & P TELEPHONE CO., a/c service for month of April, 1938.	8.35	
	- CHARLES E. DELOSIER, a/c salary as secretary (\$41.66) and inspector (\$100.00).	141.66	
	- MRS. ELSIE ALMY, a/c salary as stenographer.	75.00	285.01
#25	- SOL LEVINSON, a/c expenses in attending Pennsylvania Conference.	68.20	
	- GEORGE A. FARLEY, a/c expenses in attending Pennsylvania Conference.	43.20	111.40
#26	- J. JEROME FRAMPTON, a/c traveling expenses etc.	75.00	
	- ANDREW K. COFFMAN, a/c traveling expenses etc.	45.00	
	- CHARLES E. DELOSIER, a/c expenses of meeting of Board.	46.75	166.75
#27	- MARYLAND TRUST CO., a/c office rent for month of June, 1938.	60.00	
	- THE C & P TELEPHONE CO., a/c service for month of May, 1938.	7.65	
	- GILBERT A. DAILEY & CO., a/c bonds.	30.00	
	- C. A. RUTTENCUTTER, a/c annual dues to the Conference of Embalmers Ex. Boards.	50.00	
	- CHARLES E. DELOSIER, a/c salary as secretary (\$41.66) and inspector (\$100.00).	141.66	
	- MRS. ELSIE ALMY, a/c salary as stenographer.	75.00	364.31
#28	- SOL LEVINSON, a/c expenses for traveling, meals and salary for investigating Eastern Shore apprentices.	216.50	
	- CHARLES E. DELOSIER, a/c expenses etc. for investigating and prosecuting W. C. White and the case against Virgil L. Lempereur.	127.60	344.10
#29	- MARYLAND TRUST CO., a/c office rent for month of July, 1938.	60.00	
	- THE C & P TELEPHONE CO., a/c service for month of June, 1938.	8.20	
	- CHARLES E. DELOSIER, a/c salary as secretary (\$41.66) and inspector (\$100.00).	141.66	
	- MRS. ELSIE ALMY, a/c salary as stenographer.	75.00	
	- CHARLES E. DELOSIER, a/c expenses of meetings of Board.	57.00	341.86
#30	- STATE-USE INDUSTRIES, a/c printing.	35.50	35.50
#31	- SOL LEVINSON, a/c expenses for traveling, meals and salary for investigating Western Maryland apprentices.	243.82	
	- MARYLAND TRUST CO., a/c office rent for month of August, 1938.	60.00	303.82

CARRIED FORWARD

\$4,582.40

LIST

BROUGHT FORWARD. \$4,582.40

#32	- THE C & P TELEPHONE CO., a/c service for month of July, 1938.	\$ 5.35	
	- CHARLES E. DELOSIER, a/c expenses of meeting of Board.	23.00	28.35
#33	- CHARLES E. DELOSIER, a/c salary as secretary (\$41.66) and inspector (\$100.00).	141.66	
	- MRS. ELSIE ALMY, a/c salary as stenographer.	75.00	216.66
#34	- CHARLES E. DELOSIER, a/c expenses in the Usilton case.	18.78	
	- CHARLES E. DELOSIER, a/c expenses of meeting of Board.	26.20	
	- SOL LEVINSON, a/c expenses in the Lempereur case.	37.08	82.06
#35	- CHARLES E. DELOSIER, a/c traveling expenses Board members in attending Conference.	900.00	900.00
#36	- MARYLAND TRUST CO., a/c office rent for month of September, 1938.	60.00	
	- THE C & P TELEPHONE CO., a/c service for month of August, 1938.	9.25	
	- CHARLES E. DELOSIER, a/c salary as secretary (\$41.66) and inspector (\$100.00).	141.66	
	- MRS. ELSIE ALMY, a/c salary as stenographer.	75.00	
	- BOOKER W. WELSH, a/c return of fees for funeral director's and embalmer's apprenticeships.	6.00	291.91
#37	- SHAPOS ENGRAVING & EMBOSSEING CO., a/c printing.	4.25	
	- KEE LOX MANUFACTURING CO., a/c carbon paper.	1.50	5.75
#38	- J. JEROME FRAMPTON, a/c traveling expenses etc.	50.00	
	- ANDREW K. COFFMAN, a/c expenses, etc.	30.00	
	- STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND, a/c contingent fund.	21.17	101.17
#39	- MARYLAND TRUST CO., a/c office rent for month of October, 1938.	60.00	
	- THE C & P TELEPHONE CO., a/c service for month of September, 1938.	7.25	
	- CHARLES E. DELOSIER, a/c salary as secretary (\$41.66) and inspector (\$100.00).	141.66	
	- MRS. ELSIE ALMY, a/c salary as stenographer.	75.00	283.91
#40	- CHARLES E. DELOSIER, a/c expenses in the Lempereur case.	58.21	
	- CHARLES E. DELOSIER, a/c expenses of meeting of Board.	8.95	67.16
#41	- MARYLAND TRUST CO., a/c office rent for month of November, 1938.	60.00	
	- THE C & P TELEPHONE CO., a/c service for month of October, 1938.	6.20	
	- CHARLES E. DELOSIER, a/c salary as secretary (\$41.66) and inspector (\$100.00).	141.66	
	- MRS. ELSIE ALMY, a/c salary as stenographer.	75.00	282.86

CARRIED FORWARD

\$6,842.23

LIST

BROUGHT FORWARD. \$6,842.23

#42 - MARYLAND TRUST CO., a/c office rent for month of December, 1938.	\$ 60.00	
- THE C & P TELEPHONE CO., a/c service for month of November, 1938.	8.45	
- CHARLES E. DELOSIER, a/c expenses of meeting of Board.	18.70	
- J. JEROME FRAMPTON, a/c traveling expenses etc.	50.00	
- ANDREW K. COFFMAN, a/c traveling expenses etc.	30.00	
- SOL LEVINSON, a/c expenses in attending Pennsylvania Conference.	44.80	211.95
#43 - STATE-USE INDUSTRIES, a/c printing.	16.00	16.00
#44 - CHARLES E. DELOSIER, a/c salary as secretary (\$41.66) and inspector (\$100.00).	141.66	
- MRS. ELSIE ALMY, a/c salary as stenographer.	75.00	216.66
Received through the Central Purchasing Dept. and paid direct through State Treasury Department on Comptroller's Warrant No. 2983.		6.10
Received through the Central Purchasing Dept. and paid direct through State Treasury Department on Comptroller's Warrant No. 0107.		2.27

TOTAL PAID THROUGH STATE TREASURY FROM BOARD'S FUNDS. \$7,295.21

Fidelity Union S&W
1310 1/2 W. 10th St.
St. Paul, Minn.

1/1/38 - BALANCE IN HANDS OF STATE COMPTROLLER TO CREDIT OF
STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS
OF MARYLAND. \$ 9,435.36
- BALANCE in Board's petty cash fund. 100.00
- RECEIPTS OF BOARD, deposited to credit of State
Treasury from January 1st to December 31, 1938. 5,631.00
\$15,166.36

PAID DIRECT THROUGH TREASURY FROM BOARD'S
FUNDS, as per lists #9 to #44. 7,295.21
BALANCE IN BOARD'S petty cash fund. 100.00
7,395.21 7,395.21

BALANCE IN HANDS OF STATE COMPTROLLER TO CREDIT
OF STATE BOARD OF FUNERAL DIRECTORS AND
EMBALMERS OF MARYLAND. \$7,771.15
BALANCE IN BOARD'S WORKING FUND. 100.00
TOTAL CREDIT BALANCE. \$7,871.15

BY ORDER OF THE BOARD:

(J. Jerome Framptom)
Treasurer

(Sol Levinson)
President

(Charles E. Delosier)
Secretary

Baltimore, Md., Friday, Jan. 13th, 1939.

THE STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND,
508 Old Town Bank Building.

The regular meeting of the Board was called to order by President Levinson, with the following members present:

Mr. Sol Levinson, President,
Mr. George A. Farley, Vice-president,
Mr. William Cook,
Mr. John Ullrich,
Mr. John M. Weber.

There being no corrections the President ordered the minutes of the meeting held on Friday, Dec. 9th, be approved as read.

Pius B. Robinson appeared in answer to summons for holding himself out as having formed a partnership with J. Francis Nalley, operating under the co-partnership name of Robinson and Nalley. Mr. Robinson explained that he permitted this advertisement in ignorance of the law, and after hearing said explanation the Board agreed not to prosecute him providing he signed an agreement not to continue said advertisement in the future, to which he agreed and signed said agreement.

Mr. Farley moved, seconded by Mr. Cook, that the funeral director's apprenticeship of Henry E. Dill be reinstated as of date of revocation.
SO ORDERED.

Milton Gossom having failed to appear, upon request of his counsel, said hearing was continued to a future date to be set by the Board.

Application of Robert G. Mason of Washington, D. C., for reciprocal license was denied by the Board, because of no reciprocal agreement with the District of Columbia.

Mr. Farley moved, seconded by Mr. Weber, that the application of Elmer H. Wing for funeral director's and embalmer's apprenticeship registrations be approved, and same be issued upon the payment of the necessary fees.
SO ORDERED.

Mr. Farley moved, seconded by Mr. Weber, that the application of Clinton F. Stewart for funeral director's and embalmer's apprenticeship registrations be approved, and same be issued upon the payment of the necessary fees.
SO ORDERED.

Mr. Cook moved, seconded by Mr. Farley, that Fay T. Boal be given the next embalmer's examination, but that her notification of passing or failure be withheld until after April 1st, at which time she will be twenty-one years of age.
SO ORDERED.

President Levinson appointed the following members, Messrs. Farley, Ullrich and Weber, as a committee to prepare, for approval by the Board, the coming embalmers' and funeral directors' examination questions.

- Minutes January 13th, 1939 -

After the reading of letter of complaint of the Maryland State Funeral Director's Association, Inc., regarding the Eastern Funeral Chapel, the Secretary was instructed to gather all available data obtainable on the Eastern Funeral Chapel, Inc., and present same to the Board at a future date.

Mr. Weber moved, seconded by Mr. Ullrich, that the Secretary request reimbursement in the amount of \$22.90 for Board's expenses for meeting of Jan. 13th. SO ORDERED.

Mr. Weber moved, seconded by Mr. Cook, that the meeting now adjourn. SO ORDERED.

RECEIPTS:

Account Funeral Director's license fee.	\$ 5.00
Account 2 Funeral Director's apprenticeship registration fees @ \$5.00.	10.00
Account 6 Funeral Director's apprenticeship re-registration fees @ \$5.00.	30.00
Account 15 Embalmer's apprenticeship re- registration fees @ \$5.00.	<u>75.00</u>
TOTAL RECEIPTS.	\$120.00

DISBURSEMENTS:

PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:

LIST No. 42 - MARYLAND TRUST Co., Gay St. & Fallsway, Baltimore, Md., a/c office rent for month of December, 1938.	60.00	
- C & P TELEPHONE Co., 5 Light St., Baltimore, Maryland, a/c service month of November, 1938.	8.45	
- CHARLES E. DELOSIER, Ellicott City, Howard Co., Maryland, a/c expenses of regular meeting of Board, Dec. 9th, 1938.	18.70	
- J. JEROME FRAMPTON, Federalsburg, Caroline Co., Maryland, a/c travel- ing expenses etc., in attending meetings of the Board Nov. 10th and Dec. 9th, 1938.	50.00	
- ANDREW K. COFFMAN, 40 E. Antietam St., Hagerstown, Washington Co., Maryland, a/c traveling expenses etc., in attending meetings of the Board Nov. 10th and Dec. 9th. . .	30.00	
- SOL LEVINSON, 1124 W. North Ave., Baltimore, Maryland, a/c expenses in attending Penna. Conference. . .	<u>44.80</u>	<u>\$211.95</u>
Carried forward		\$211.95

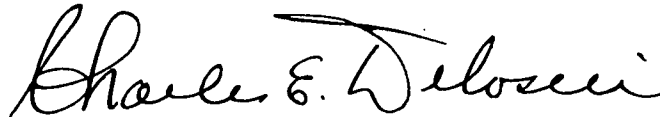
- Minutes January 13th, 1939 -

DISBURSEMENTS:

(Cont.)

PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:

Brought forward		\$211.95
LIST No. 43 - STATE-USE INDUSTRIES, 954 Forrest St., Baltimore, Md., a/c printing.	\$16.00	16.00
LIST No. 44 - CHARLES E. DELOSIER, Ellicott City, Howard Co., Maryland, a/c salary as secretary (\$41.66) and inspector (\$100.00) for month of December, 1938.	141.66	
- MRS. ELSIE ALMY, 508 Old Town Bank Building, Fallsview & Gay St., Baltimore, Maryland, a/c salary as stenographer and typist for month of Nov., 1938.	75.00	216.66
TOTAL PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:		\$444.61



Secretary

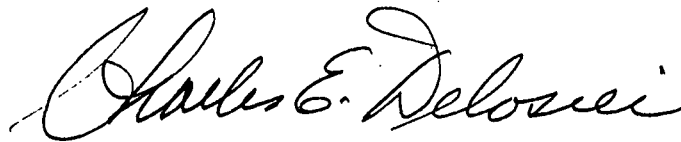
Baltimore, Md., Friday, Jan. 20th, 1939.

THE STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND,
508 Old Town Bank Building.

The committee meeting for preparation of examination questions was called to order by President Levinson with the following members present:

Mr. Sol Levinson, President,
Mr. George A. Farley, Vice-president,
Mr. John Ullrich,
Mr. John M. Weber.

The committee, after reviewing a number of suggested questions, decided on sixty questions for the embalmers' examination and twenty questions for the funeral directors' examination, subject to the approval of the Board for change.

A handwritten signature in cursive script, reading "Charles E. Delosuei". The signature is written in dark ink and is centered on the page.

Secretary

Baltimore, Md., Friday, Feb. 10th, 1939.

THE STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND,
508 Old Town Bank Building.

The regular meeting of the Board was called to order by President Levinson, with the following members present:

Mr. Sol Levinson, President,
Mr. George A. Farley, Vice-president,
Mr. J. Jerome Frampton, Treasurer,
Mr. Andrew K. Coffman,
Mr. William Cook,
Mr. John Ullrich,
Mr. John M. Weber.

There being no corrections the President ordered the minutes of the previous meetings be approved as read.

Mr. William M. Barton appeared in behalf of Winston C. Blevins, and after a full explanation of Mr. Blevins' case the Board suggested to Mr. Barton that he again register him as an apprentice and that they would give him credit for the one year previously served.

Mrs. Helen Stevens appeared before the Board, and after explaining to the Board that she had been associated with her husband, Charles L. Stevens, for the past eighteen years and had been registered as an embalmer since 1924, Mr. Coffman moved, seconded by Mr. Farley, that the Board accept her as being eligible for funeral director's examination, provided she substantiate these statements with an affidavit from Charles Dill who had done the embalming for her late husband, Charles L. Stevens, over a period or years.

SO ORDERED.

Mr. Farley moved, seconded by Mr. Cook, that the funeral director's and embalmer's apprenticeship registration of Harvey Williamson be reinstated as of date of cancellation.

SO ORDERED.

Mr. Farley moved, seconded by Mr. Ullrich, that the application of Booker M. West for funeral director's and embalmer's apprenticeship registration be approved, and the Secretary issue same upon the payment of the necessary fees.

SO ORDERED.

Mr. Farley moved, seconded by Mr. Weber, that the application of Zorah Baysmore for funeral director's apprenticeship registration be approved, and the Secretary issue same upon the payment of the necessary fee.

SO ORDERED.

Mr. Cook moved, seconded by Mr. Weber, that the affidavits filed in behalf of Curtis Evans' funeral director's apprenticeship time served, be accepted and he be declared as having had two years or more registered apprenticeship with this Board.

SO ORDERED.

- Minutes February 10th, 1939 -

Mr. Farley moved, seconded by Mr. Ullrich, that the changes, as drawn by the Attorney General, be presented to the legislature as amendments to our present funeral director's and embalmer's law.
SO ORDERED.

Mr. Farley moved, seconded by Mr. Coffman, that the following applicants for funeral director's examination be declared eligible and they be notified to appear at this office on Tuesday, March 7th at 10:00 A.M., to complete the funeral director's examination.
SO ORDERED.

Henry J. Frank (w) - Baltimore, Md.
William F. Gasch (w) - Hyattsville, Md.
Joseph T. Ambrose, Jr. (w) - Baltimore, Md.
Harry L. Pickett (w) - Winfield, Md.
J. Liston Wiedefeld (w) - Baltimore, Md.
Lewis U. Iglehart (w) - Ellicott City, Md.
Gene Etchison (w) - Frederick, Md.
John C. Hopkins (w) - Chestertown, Md.
Ellsworth S. Boal (w) - Westernport, Md.
Harry H. Witzke, Jr. (w) - Baltimore, Md.
Russell Earnshaw (w) - Keedysville, Md.
Herbert M. St. Clair, Jr. (c) - Cambridge, Md.
Paul E. Chenoweth, Jr. (w) - Baltimore, Md.
Virgil L. Lempereur (w) - Cumberland, Md.
Mrs. Helen Stevens (w) - Baltimore, Md.
Mrs. Margaret L. Ruck (w) - Baltimore, Md. (25)
Sewell A. Frey (w) - Cambridge, Md.
Granville S. LeCompte, Jr. (w) - Cambridge, Md.
John B. Cain, Jr. (w) - Baltimore, Md.
Edward Fellows (w) - Still Pond, Md.
Vincent P. Leasure (w) - Cumberland, Md.
Fay T. Boal (w) - Barton, Md.
Elbert M. Hofner (w) - Hagerstown, Md.
Raymond Fink (w) - Baltimore, Md.
Lloyd Wastler (w) - Thurmont, Md.

Mr. Farley moved, seconded by Mr. Coffman, that the following applicants for embalmer's examination be declared eligible and they be notified to appear at this office on Wednesday, March 8th at 10:00 A.M., to complete the embalmers' examination. SO ORDERED.

Elbert M. Hofner (w) - Hagerstown, Md.
Fay T. Boal (w) - Barton, Md.
Roy J. McNamee (w) - Hagerstown, Md.
Charles W. Marvel (w) - Delmar, Del.
Luther H. Haight (w) - Sykesville, Md. (9)
Sewell A. Frey (w) - Cambridge, Md.
David R. Martin (w) - Baltimore, Md.
Lewis A. Henry (c) - Cambridge, Md.
R. Mervyn Gemmill (w) - Washington, D. C.

- Minutes February 10th, 1939 -

Mr. Farley moved, seconded by Mr. Weber, that the applications of Vincent P. Leasure and Edward Fellows for embalmer's examination be refused, they having failed to complete the necessary attendance at embalming school and also not having the other necessary requirements. SO ORDERED.

Mr. Farley moved, seconded by Mr. Coffman, that series "D" of the conference examination, questions one to fifty, be used for this year's embalmers' examination. SO ORDERED.

Mr. Farley moved, seconded by Mr. Cook, that the Board use the questions submitted by the examination question committee for the coming funeral directors' examination. SO ORDERED.

Mr. Ullrich moved, seconded by Mr. Coffman, that the Secretary request reimbursement in the amount of \$19.00 for Board's expenses for meeting of Feb. 10th, 1939. SO ORDERED.

Mr. Coffman moved, seconded by Mr. Framptom, that the meeting now adjourn. SO ORDERED.

RECEIPTS:

Account 3 Embalmer's apprenticeship	
re-registration fees @ \$5.00.	\$15.00
Account 2 Funeral Director's apprenticeship	
re-registration fees @ \$5.00.	10.00
Account 2 Embalmer's apprenticeship	
registration fees @ \$5.00.	10.00
Account 2 Funeral Director's apprenticeship	
registration fees @ \$5.00.	<u>10.00</u>
TOTAL RECEIPTS.	\$45.00

DISBURSEMENTS:Warrant

#2300 - CASH CONTINGENT FUND. \$25.00

DISBURSEMENTS:

(Cont.) PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:

LIST No. 45 - MARYLAND TRUST COMPANY, Gay St.,
 & Fallsway, Baltimore, Md.,
 a/c office rent for month of
 January, 1939. 60.00
 - C & P TELEPHONE CO., 5 Light St.,
 Baltimore, Md., a/c service
 month of December, 1939. . . . 6.25

Carried forward \$66.25

- Minutes February 10th, 1939 -

DISBURSEMENTS:

(Cont.)

PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:

LIST No. 45 - brought forward	\$66.25	
- CHARLES E. DELOSIER, Ellicott City, Howard Co., Maryland, a/c expenses of regular meeting of Board, Jan. 13, 1939.	22.90	
- STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND, to reimburse contingent fund as per enclosed vouchers.	20.32	\$109.47
LIST No. 46 - CHARLES E. DELOSIER, Ellicott City, Howard Co., Maryland, a/c salary as secretary (\$41.66) and inspector (\$100.00) for month of January, 1939.	141.66	
- MRS. ELSIE ALMY, 508 Old Town Bank Building, Fallsview & Gay St., Baltimore, Maryland, a/c salary as stenographer and typist for month of Jan., 1939.	75.00	216.66
TOTAL PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:		\$326.13



Secretary

Baltimore, Md., Friday, March 3rd, 1939.

THE STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND,
508 Old Town Bank Building.

The committee meeting for preparation of examination questions was called to order by President Levinson with the following members present:

Mr. Sol Levinson, President,
Mr. George A. Farley, Vice-president,
Dr. Wm. H. F. Warthen, Ex-officio,
Mr. John Ullrich,
Mr. John M. Weber.

The committee, after reviewing the completed funeral directors' and embalmers' examination questions, declared them correct as approved by the Board at its previous meeting of Feb. 10th.



Secretary

Baltimore, Md., Tuesday, March 7th, 1939.

THE STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND,
508 Old Town Bank Building.

The annual examination meeting for applicants for Funeral Directors' licenses was called to order by the President, with the following members present:

Mr. Sol Levinson, President,
Mr. George A. Farley, Vice-president,
Mr. J. Jerome Framptom, Treasurer,
Mr. John Ullrich,
Mr. John M. Weber.

Those who appeared for the Funeral Directors' LITERARY examination were:

Henry J. Frank (w) - Baltimore, Md.
William F. Gasch (w) - Hyattsville, Md.
Joseph T. Ambrose, Jr. (w) - Baltimore, Md.
Harry L. Pickett (w) - Winfield, Md.
J. Liston Wiedefeld (w) - Baltimore, Md.
Lewis U. Iglehart (w) - Ellicott City, Md.
Gene Etchison (w) - Frederick, Md.
John C. Hopkins (w) - Chestertown, Md.
Ellsworth S. Boal (w) - Westernport, Md.
Harry H. Witzke (w) - Baltimore, Md.
Russell Earnshaw (w) - Keedysville, Md.
Herbert M. St. Clair, Jr. (c) - Cambridge, Md.
Paul E. Chenoweth (w) - Baltimore, Md.
Virgil L. Lempereur (w) - Cumberland, Md. (25)
Mrs. Helen Stevens (w) - Baltimore, Md.
Mrs. Margaret L. Ruck (w) - Baltimore, Md.
Sewell A. Frey (w) - Cambridge, Md.
Granville S. LeCompte, Jr. (w) - Cambridge, Md.
John B. Cain (w) - Baltimore, Md.
Edward Fellows (w) - Still Pond, Md.
Vincent P. Leasure (w) - Cumberland, Md.
Fay T. Boal (w) - Barton, Md.
Elbert M. Hofner (w) - Hagerstown, Md.
Raymond Fink (w) - Baltimore, Md.
Lloyd Wastler (w) - Thurmont, Md.

Mr. Framptom moved, seconded by Mr. Weber, that the application of Edgar L. Lane for embalmer's apprenticeship registration be approved, and the Secretary issue same upon the payment of the necessary fee. SO ORDERED.

Mr. Framptom moved, seconded by Mr. Weber, that the applications of Elwood Burgess, Carl L. Hess, Margaret L. Ruck, Mildred Blight, Leonard M. Blight and Seth L. Deaton for funeral director's apprenticeship registrations be approved, and the Secretary issue same upon the payment of the necessary fees. SO ORDERED.

- Minutes March 7th, 1939 -

Mr. Framptom moved seconded by Mr. Ullrich, that the apprenticeship of H. Harvey Williamson be reinstated as of Aug. 30th, 1938, in accordance with the Attorney General's ruling. SO ORDERED.

After applicants for the funeral directors' examination had completed said examination, Mr. Farley moved, seconded by Mr. Weber, that the meeting adjourn to meet again on Wednesday, March 8th, 1939 to give the Embalmers' Literary examination. SO ORDERED.

RECEIPTS:

Account 3 Embalmer's apprenticeship re- registration fees @ \$5.00.	\$15.00
Account 3 Funeral Director's apprenticeship re-registration fees @ \$5.00.	15.00
Account 3 Funeral Director's apprenticeship registration fees @ \$5.00.	15.00
Account Embalmer's apprenticeship registra- tion fee.	<u>5.00</u>
TOTAL RECEIPTS.\$50.00

DISBURSEMENTS:

PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:

LIST No. 47 - THE TIMES & ALLEGANIAN Co.,
Cumberland, Allegany Co., Md.,
a/c advertising Board's exam-
inations & renewal licenses. . . \$ 3.75
EVENING CAPITAL, Annapolis, Md. do 2.50
THE UNION NEWS, Towson, Md. . . do 4.50
THE CALVERT JOURNAL, Prince
Frederick, Md. do 2.00
FEDERALSBURG TIMES, Federals-
burg, Md. do 3.00
THE TIMES PRINTING CO., West-
minster, Md. do .88
THE TIMES CRESCENT, La Plata. . do 5.00
THE CECIL WHIG PUBLISHING CO.,
Elkton, Md. do 2.00
THE DEMOCRAT & NEWS, Cambridge. do 3.00
THE NEW CITIZEN PUB. & MFG. CO.,
Frederick, Md. do 2.16
THE REPUBLICAN, Oakland, Md. . do 2.70
THE HARFORD DEMOCRAT, Bel Air, do 5.00
THE ELLICOTT CITY TIMES,
Ellicott City, Md. do 1.63
THE KENT NEWS, Chestertown, Md. do .75
MARYLAND PUBLISHING CO., Silver
Spring, Md. do 4.00

Carried forward. \$42.87


DISBURSEMENTS:

(Cont.)

PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:

LIST No. 47 - brought forward	\$42.87	
ENQUIRER GAZETTE, Upper Marl-		
boro, Md. do	4.50	
THE QUEENSTOWN NEWS, Queenstown	do	2.25
SAINT MARY'S ENTERPRISE,		
Leonardtown, Md. do	5.25	
THE CRISFIELD TIMES, Crisfield	do	3.50
THE EASTON STAR-DEMOCRAT, Easton	do	1.50
THE MORNING HERALD, Hagerstown	do	1.35
THE WICOMICO NEWS, Salisbury. .	do	2.30
THE DEMOCRATIC MESSENGER,		
Snow Hill, Md. do	3.00	
THE SUN, Baltimore, Md.	do	13.80
C. A. RUTTENCUTTER, Sec., The		
Conference of Embalmers Ex-		
amining Board of Unites States,		
St. Marys, West Virginia, a/c		
annual dues.	50.00	\$130.32
LIST No. 48 - MARYLAND TRUST COMPANY, Gay St.,		
& Fallsway, Baltimore, Md.,		
a/c office rent for month of		
February, 1939.	60.00	
- C & P TELEPHONE CO., 5 Light St.,		
Baltimore, Md., a/c service		
month of January, 1939.	6.65	
- CHARLES E. DELOSIER, Ellicott		
City, Howard Co., Maryland, a/c		
salary as secretary (\$41.66)		
and inspector (\$100.00) for		
month of February, 1939.	141.66	
- MRS. ELSIE ALMY, 508 Old Town		
Bank Building, Fallsway & Gay		
St., Baltimore, Maryland, a/c		
salary as stenographer and		
typist for month of Feb., 1939. .	75.00	283.31
LIST No. 49 - CHARLES E. DELOSIER, Ellicott		
City, Howard Co., Maryland, a/c		
expenses of regular meeting		
of Board, Feb. 10, 1939.	19.00	
- CHARLES E. DELOSIER, Ellicott		
City, Howard Co., Maryland, a/c		
expenses in attending Lempereur		
case, Cumberland, Maryland. . . .	23.15	
- GEORGE A. FARLEY, Shady Nook &		
Frederick Aves., Catonsville,		
Md., a/c expenses in attending		
Lempereur case, Cumberland, Md. .	23.15	65.30

TOTAL PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:.. . \$478.93



Secretary

Baltimore, Md., Wednesday, March 8th, 1939.

THE STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND,
508 Old Town Bank Building.

The annual meeting for examination of applicants for Embalmers' licenses was called to order by the President, with the following members present:

Mr. Sol Levinson, President,
Mr. George A. Farley, Vice-president,
Mr. J. Jerome Framptom, Treasurer,
Mr. John Ullrich,
Mr. John M. Weber.

Those who appeared for the Embalmers' LITERARY AND TOPOGRAPHICAL examinations were as follows:

Elbert M. Hofner (w) - Hagerstown, Md.
Fay T. Boal (w) - Barton, Md.
Roy J. McNamee (w) - Hagerstown, Md.
Charles W. Marvel (w) - Delmar, Del.
*Luther H. Haight (w) - Sykesville, Md. (9)
*Sewell A. Frey (w) - Cambridge, Md.
*David R. Martin (w) - Baltimore, Md.
Lewis A. Henry (c) - Cambridge, Md.
R. Mervyn Gemmill (w) - Washington, D. C.

* - NO EXAMINATION FEE ASSESSED, BEING ENTITLED TO TWO (2) TESTS FOR THE \$25.00 PAID ON PREVIOUS EXAMINATION.

After applicants had completed the embalmers' literary and topographical examinations, Mr. Framptom moved, seconded by Mr. Weber, that the meeting now adjourn to meet again on Thursday, March 9th, at the funeral home of Sol Levinson & Brothers, 1124 W. North Avenue, Baltimore, Maryland, for the practical examination.
SO ORDERED.



Secretary

Baltimore, Md., Thursday, March 9th, 1939.

THE STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND,
1124 W. North Avenue.

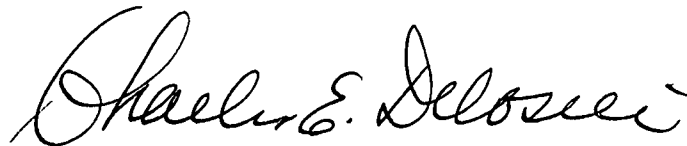
The special meeting of the Board for the purpose of giving the practical or demonstrative examinations to applicants desiring embalmer's licenses was called to order by President Levinson, with the following members present:

Mr. Sol Levinson, President,
Mr. George A. Farley, Vice-president,
Mr. William Cook,
Mr. John Ullrich,
Mr. John M. Weber.

The Board immediately started to examine the following applicants in practical embalming:

Elbert M. Hofner	-	average for practical embalming	-	85%
Roy J. McNamee	-	" " " "	-	100%
Fay T. Boal	-	" " " "	-	100%
David R. Martin	-	" " " "	-	75%

After examining the above applicants the Board adjourned.



Secretary

Baltimore, Md., Wednesday, March 15th, 1939.

THE STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND,
508 Old Town Bank Building.

The special meeting of the Board for the purpose of grading examination papers, was called to order by the President with the following members present:

Mr. Sol Levinson, President,
Mr. George A. Farley, Vice-president,
Mr. J. Jerome Frampton, Treasurer,
Mr. John Ullrich,
Mr. John M. Weber.

The Board immediately started to grade examination papers.

After reviewing funeral directors' examination papers from one to fourteen the Board adjourned, subject to the call of the President.

A handwritten signature in cursive script, reading "Charles E. Delore". The signature is written in dark ink and is centered on the page.

Secretary

Baltimore, Maryland, Monday, April 10th, 1939.

THE STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND,
508 Old Town Bank Building.

The special meeting of the Board for the purpose of grading examination papers, was called to order by the President with the following members present:

Mr. Sol Levinson, President,
Mr. George A. Farley, Vice-president,
Mr. J. Jerome Framptom, Treasurer,
Mr. William Cook,
Mr. John Ullrich,
Mr. John M. Weber.

The Board immediately started to grade examination papers, and reviewed funeral directors' examination papers from fifteen to twenty-five.

Mr. Farley moved, seconded by Mr. Weber, that the applications of Charles R. Law, Donald Murphy and Richard S. Willhide for funeral director's apprenticeship registrations be approved, and the Secretary issue same upon the payment of the necessary fees.
SO ORDERED.

Mr. Farley moved, seconded by Mr. Weber, that the applications of Charles R. Law and Donald Murphy for embalmer's apprenticeship registrations be approved, and the Secretary issue same upon the payment of the necessary fees.
SO ORDERED.

Mr. Farley moved, seconded by Mr. Weber, that the application of Albert L. Leaf for funeral director's apprenticeship registration be approved, and he be given credit as having served a funeral director's apprenticeship since January, 1933. SO ORDERED.

Upon reading the letter of James A. Hayes in regards to what age an apprentice could be registered, Mr. Farley moved, seconded by Mr. Weber, that an apprentice be accepted for registration when said apprentice is eighteen years of age or over. SO ORDERED.

Mr. Cook moved, seconded by Mr. Weber, that Leon W. Henry be given credit for one year funeral director's apprenticeship.
SO ORDERED.

Mr. Farley moved, seconded by Mr. Weber, that Mrs. Edna C. Pumphrey be given credit for two years prior funeral director's apprenticeship upon application and issuance of funeral director's apprenticeship registration.
SO ORDERED.

Mr. Farley moved, seconded by Mr. Framptom that the application of Richard A. Little of Littlestown, Pennsylvania, for Maryland Funeral Director's Courtesy Card be approved. SO ORDERED.

The application of Lottie Gross for branch at 425 E. 23rd St., Baltimore, Maryland, was approved.

- Minutes April 10th, 1939 -

Mr. Ullrich moved, seconded by Mr. Farley, that the following applicants, having received an average of seventy-five per cent or more be notified that they have passed the funeral director's examination, and be registered and licensed upon payment of the required fee of \$10.00.

	<u>Avg.</u>	
John C. Hopkins - Chestertown, Md.	80	1/2 %
Harry H. Witzke, Jr. - Baltimore, Md.	83	%
Russell Earnshaw - Keedysville, Md.	83	1/2 %
Herbert M. St. Clair, Jr. - Cambridge, Md.	84	%
Paul E. Chenoweth, Jr. - Baltimore, Md.	78	%
Margaret L. Ruck - Baltimore, Md.	76	1/4 %
Sewell A. Frey - Cambridge, Md.	85	%
Granville S. LeCompte, Jr. - Cambridge, Md.	88	1/4 %
John B. Cain, Jr. - Baltimore, Md.	81	1/4 %
Elbert M. Hofner - Hagerstown, Md.	89	1/2 %

Mr. Ullrich moved, seconded by Mr. Farley, that the following applicants for funeral director's examination, having failed to obtain the required per cent of seventy-five, be notified that they have failed.

	<u>Avg.</u>	
Henry J. Frank - Baltimore, Md.	61	%
William F. Gasch - Hyattsville, Md.	59	%
Joseph T. Ambrose, Jr. - Baltimore, Md.	46	%
Harry L. Pickett - Winfield, Md.	68	%
J. Liston Wiedefeld - Baltimore, Md.	68	3/4 %
Lewis U. Iglehart - Ellicott City, Md.	60	3/4 %
Gene Etchison - Frederick, Md.	62	1/4 %
Ellsworth Boal - Westernport, Md.	67	1/4 %
Virgil L. Lempereur - Cumberland, Md.	59	%
Helen Stevens - Baltimore, Md.	3	%
Edward Fellows - Still Pond, Md.	60	1/4 %
Vincent P. Leasure - Cumberland, Md.	47	1/2 %
Fay T. Boal - Barton, Md.	68	3/4 %
Raymond C. Fink - Baltimore, Md.	23	1/2 %
Lloyd Wastler - Thurmont, Md.	41	3/4 %

Mr. Farley moved, seconded by Mr. Ullrich, that the Secretary destroy the 1938 examination papers. SO ORDERED.

Mr. Ullrich moved, seconded by Mr. Weber, that the meeting now adjourn. SO ORDERED.

RECEIPTS:

Account 25 Funeral Director's examination
fees @ \$25.00. \$625.00

Account 8 Embalmer's examination fees @ \$25.00. 200.00

Carried forward \$825.00

- Minutes April 10th, 1939 -

RECEIPTS:

(Cont.)

Carried forward	\$825.00
Account 11 Funeral Director's apprentice- ship registration fees @ \$5.00.	55.00
Account 6 Funeral Director's apprentice- ship re-registration fees @ \$5.00.	30.00
Account 4 Embalmer's apprenticeship registra- tion fees @ \$5.00.	20.00
Account 3 Embalmer's apprenticeship re- registration fees @ \$5.00.	15.00
TOTAL RECEIPTS.	\$945.00

DISBURSEMENTS:

PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:

LIST No. 50 - MARYLAND TRUST COMPANY, Gay St., & Fallsway, Baltimore, Md., a/c office rent for month of March.	\$60.00	
- C & P TELEPHONE CO., 5 Light St., Baltimore, Md., a/c service month of February, 1939.	10.25	
- VINCENT P. LEASURE, 117 Frederick St., Cumberland, Allegany Co., Md., a/c return of embalmer's examination fee.	25.00	
- EDWARD FELLOWS, Still Pond, Kent Co., Md., a/c return of embalmer's examination fee.	25.00	
- CHARLES E. DELOSIER, Ellicott City, Howard Co., Md., a/c salary as secretary (\$41.66) and inspector (\$100.00) for month of March.	141.66	
- MRS. ELSIE ALMY, 508 Old Town Bank Building, Fallsway & Gay St., Baltimore, Md., a/c salary as stenographer and typist for month of March, 1939.	75.00	336.91

TOTAL PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:..... \$336.91



Secretary

Baltimore, Md., Tuesday, April 18th, 1939.

THE STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND,
508 Old Town Bank Building.

The special meeting of the Board was called to order by the President, with the following members present:

Mr. Sol Levinson, President,
Mr. George A. Farley, Vice-president,
Mr. J. Jerome Framptom, Treasurer,
Dr. Wm. H. F. Warthen, Ex-officio,
Mr. William Cook,
Mr. John Ullrich.

Olin B. Redmiles of Laurel, Maryland, appeared accompanied by his attorney, Benjamin L. Wolfson, 405 First National Bank Building, Baltimore, Maryland. After hearing a complete statement of Mr. Redmiles' connections as an embalmer prior to June 1, 1924, the Board told Mr. Redmiles that under a previous Attorney General's ruling he was not eligible for embalmer's registration without first meeting the requirements contained in the present law.

Mr. Farley moved, seconded by Mr. Ullrich, that the fees that were deposited with the Board by Frederick T. Byrne, Marcy R. Mitchell, Edward Davis, Roy Arehart, Robert E. Tolson, Garyton C. Echols and W. F. Elliott be returned to the applicants upon receipt of properly completed vouchers. SO ORDERED.

Virgil L. Lempereur of Cumberland, Maryland, appeared accompanied by attorney, Raymond S. Williams, 1604 First National Bank Building, Baltimore, Maryland. Mr. Williams made the following request from the Board:

1st. Copy of examination questions containing answers and questions which were submitted to Mr. Lempereur, and marks given him and answers considered correct by the Board.

2nd. The percentage that the Board requires a person to obtain to pass an examination.

3rd. Names of those persons who prepared these questions.

4th. Names of the persons who marked the papers.

He then stated "I might ask to be furnished with my request at this time" Mr. Levinson answered "the Board does not desire to rule on your request at this time, but only allow Mr. Lempereur to review his papers now". At this time Mr. Lempereur was handed his examination papers and questions.

Mr. Williams then asked the Board how it arrived at its decision on the average for this paper. Mr. Levinson told him that the total marks given on the paper were added and divided by twenty, the number of questions.

Mr. Lempereur then retired and Mr. Williams remained to represent Mr. Lewis U. Iglehart of Ellicott City, Maryland, who then was called into the Board room.

- Minutes April 18th, 1939 -

Mr. Williams then stated that he would make the same request regarding Mr. Iglehart's papers as he had in Mr. Lempereur's case. Mr. Iglehart was given his examination papers and questions, but was advised by Mr. Williams not to review same but to wait until the Board ruled on his request. Mr. Iglehart and Mr. Williams then retired.

Mr. Farley moved, seconded by Mr. Cook, that the request of Mr. Williams in the Virgil L. Lempereur and Lewis U. Iglehart cases be denied, as assistant Attorney General Eney had ruled that the Board did not have to comply with this request. SO ORDERED.

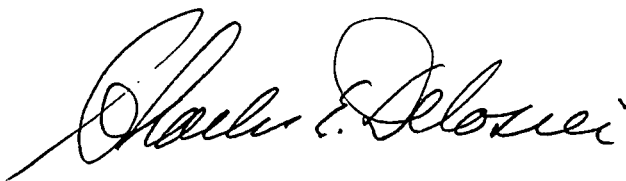
After re-reviewing funeral director's examination papers of Henry J. Frank, the Board found no reason to change their original marking.

The application of the Knight-Hunt Co., Inc., for change of address to 2271 Madison Avenue was approved.

Mr. Cook moved, seconded by Mr. Ullrich that the application of Raymond F. Saville be denied, as the Board has no authority to comply with his request under the present law. SO ORDERED.

Mr. Ullrich moved, seconded by Mr. Cook, that the Secretary request reimbursement in the amount of \$146.84 for Board's expenses for examination meetings. SO ORDERED.

Mr. Framptom moved, seconded by Mr. Ullrich, that the meeting now adjourn. SO ORDERED.



Secretary

Baltimore, Md., Monday, April 24th, 1939.

THE STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND,
508 Old Town Bank Building.

The special meeting of the Board was called to order by the President, with the following members present:

Mr. Sol Levinson, President,
Mr. George A. Farley, Vice-president,
Mr. J. Jerome Framptom, Treasurer,
Mr. William Cook,
Mr. John Ullrich.

Mr. Framptom moved, seconded by Mr. Farley that the application of Howard J. Grove for funeral director's apprenticeship registration be approved, and he be given credit for two years prior apprenticeship. SO ORDERED.

Mr. Farley moved, seconded by Mr. Framptom, that the applications of Marshall Hayes, Henry H. Watson and Roland Phillips Stacks for funeral director's apprenticeship registrations be approved, and the Secretary issue same upon the payment of the necessary fees. SO ORDERED.

Mr. Farley moved, seconded by Mr. Framptom, that the applications of Marshall Hayes and Roland Phillips Stacks for embalmer's apprenticeship registrations be approved, and the Secretary issue same upon the payment of the necessary fees. SO ORDERED.

Mr. Framptom moved, seconded by Mr. Ullrich, that Liston P. Wiedefeld be notified that he passed the funeral director's examination, the Board having found, upon re-reviewing his examination papers, that they had erred in some of their previous marks and upon correction of these he received the required percentage requiring him to pass. SO ORDERED.

Mr. Farley moved, seconded by Mr. Ullrich, that applicants for embalmer's examination be passed if after totaling the average received in embalmer's literary, anatomical chart and practical examination and dividing by three, they have an average of seventy-five per cent or more.

Mr. Ullrich moved, seconded by Mr. Framptom, that the following, having received the required average, be notified that they have passed the embalmer's examination. SO ORDERED.

		<u>Avg.</u>				<u>General Avg.</u>	
Elbert M. Hofner	- Practical	-85%	Literary-	89	2/3%	Chart	-85%-87 %
Roy J. McNamee	- "	100%	"	44	%	"	90%-78 %
Fay T. Boal	- "	100%	"	76	%	"	70%-83 %
Charles Marvel	- "	80%	"	67	"	"	78%-75 %
Luther H. Haight	- "	85%	"	56	"	"	85%-75 1/3%
Sewell A. Frey	- "	90%	"	51	%	"	85%-75 1/3%

- Minutes April 24th, 1939 -

Mr. Ullrich moved, seconded by Mr. Framptom, that the following applicants, having failed to receive the required percentage of seventy-five, be notified that they have failed the embalmer's examination.

	<u>Avge.</u>	<u>General Avge.</u>
David R. Martin - Practical- 75% Literary- 23% Chart- 56%		- 51 1/3%
Lewis A. Henry - " 75% " 27% " 40%		- 47 1/3%
R. Mervyn Gemmill - " 85% " 51% " 60%		- 65 1/3%

Mr. Framptom moved, seconded by Mr. Ullrich, that the Secretary request reimbursement in the amount of \$23.45 for Board's expenses for meeting of April 18th, 1939. SO ORDERED.

Mr. Ullrich moved, seconded by Mr. Cook, that the meeting now adjourn. SO ORDERED.



Secretary

Baltimore, Md., Tuesday, May 9th, 1939.

THE STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND,
508 Old Town Bank Building.

The regular meeting of the Board was called to order and the following members were present:

Mr. Sol Levinson,
Mr. George A. Farley,
Mr. J. Jerome Framptom,
Mr. Franklin B. Hill,
Mr. Edward Lilly,
Mr. William F. Wooden,
Mr. Charles E. Delosier.

Mr. Farley moved, seconded by Mr. Delosier, that Mr. Framptom act as chairman pro-tem. SO ORDERED.

Mr. Framptom, after taking the chair, examined the credentials of all the members and found them in proper order and entitled to membership on the Board.

Mr. Levinson moved, seconded by Mr. Delosier, that George A. Farley be nominated to the office of President of the Board.

Mr. Levinson moved, seconded by Mr. Delosier that nominations be closed and that the Secretary be instructed to cast a unanimous ballot for Mr. Farley for President of the Board. SO ORDERED.

Mr. Farley then took the chair.

Mr. Framptom moved, seconded by Mr. Delosier, that Sol Levinson be nominated to the office of Vice-President of the Board.

Mr. Framptom moved, seconded by Mr. Delosier, that nominations be closed and that the Secretary be instructed to cast a unanimous ballot for Mr. Levinson for Vice-President of the Board. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Levinson that Charles E. Delosier be nominated to the office of Secretary of the Board.

Mr. Wooden moved, seconded by Mr. Levinson, that nominations be closed and that the Secretary be instructed to cast a unanimous ballot for Mr. Delosier for Secretary of the Board. SO ORDERED.

Mr. Delosier moved, seconded by Mr. Levinson, that J. Jerome Framptom be nominated to the office of Treasurer of the Board.

Mr. Delosier moved, seconded by Mr. Levinson, that nominations be closed and that the Secretary cast a unanimous ballot for Mr. Framptom for Treasurer of the Board. SO ORDERED.

The President then appointed the following members, Messrs. Levinson, Wooden and Lilly, as a budget committee with instructions

to prepare a definite budget for the ensuing term, and devise ways and means to reduce the budget including a reduction in rent.

Mr. Delosier moved, seconded by Mr. Wooden, that the President try to have the rent for the present office reduced, and if unable to do so to arrange for office space in some other office building providing ample quarters and be secured for an annual rental of \$500.00 or less. SO ORDERED.

The President then appointed the following members, Messrs. Wooden, Delosier and Lilly, as a by-law committee with instructions to prepare by-laws for the Board.

The President instructed the Secretary that he would approve all vouchers before being paid.

Mr. Wooden moved, seconded by Mr. Hill, that a letter be sent the Virginia Board stating that the State in which the courtesy card was issued should hold hearing on violations of said courtesy, but requesting them to hold any final action in the Lawson case until the Board has an opportunity to check same. SO ORDERED.

Mr. Levinson moved, seconded by Mr. Framptom, that the application of John A. Bradshaw, for Virginia Courtesy card, be held over until the next meeting. SO ORDERED.

After reading letter of Mr. Martin G. Kurtz, the apprenticeship of his son, Charles E. Kurtz, was ordered reinstated.

Mr. Levinson moved, seconded by Mr. Wooden, that the application of Harold Sanders for funeral director's apprenticeship registration be approved, and the Secretary issue same upon the payment of the necessary fee. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Levinson, that the application of Amanda Williams for funeral director's apprenticeship registration be approved, and the Secretary issue same upon the payment of the necessary fee. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Levinson that proper legal action be taken in the case of Virgil L. Lempereur. SO ORDERED.

Mr. Farley appointed Mr. Levinson to procure warrants against Virgil L. Lempereur.

Mr. Wooden moved, seconded by Mr. Levinson, that a committee be appointed to interview Mrs. Stevens and report back to the Board at the next meeting. SO ORDERED.

President Farley appointed the following committee, Messrs. Lilly, Wooden and Levinson.

Mr. Delosier moved, seconded by Mr. Levinson, that the Board summons Clement V. Andrews to appear for a hearing in regards to his apprenticeship at the next meeting. SO ORDERED.

The Board decided to hold their regular meetings the second Friday in every month.

Mr. Wooden moved, seconded by Mr. Levinson, that the meeting now adjourn. SO ORDERED.

- Minutes May 9th, 1939 -

RECEIPTS:

Account 714 Funeral Director's renewal license fees @ \$5.00.	\$3,570.00
Account 3 Funeral Director's apprenticeship registration fees @ \$5.00.	15.00
Account Embalmer's apprenticeship registra- tion fee.	5.00
Account Funeral Director's apprenticeship re-registration fee.	5.00
Account Funeral Director's Courtesy Card.	5.00
TOTAL RECEIPTS.	\$3,600.00

DISBURSEMENTS:

PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:

LIST No. 51 - SOL LEVINSON & BROS., 1124 W. North Ave., Baltimore, Md., a/c Examination expenses.	\$70.00	
- CHARLES E. DELOSIER, Ellicott City, Howard Co., Md., a/c Examination expenses.	146.84	216.84
LIST No. 52 - MARYLAND TRUST COMPANY, Gay St. & Fallsway, Baltimore, Md., a/c office rent for month of April, 1939.	60.00	
- C & P TELEPHONE CO., 5 Light St., Baltimore, Md., a/c service month of March, 1939.	8.85	
- CHARLES E. DELOSIER, Ellicott City, Howard Co., Md., a/c salary as secretary (\$41.66) and inspector (\$100.00) for month of April.	141.66	
- MRS. ELSIE ALMY, 508 Old Town Bank Building, Fallsway & Gay St., Baltimore, Md., a/c salary as stenographer and typist for month of April.	75.00	
- CHARLES E. DELOSIER, Ellicott City, Howard Co., Maryland, a/c expense of meeting of Board.	23.45	308.96
LIST No. 53 - J. JEROME FRAMPTON, Federalsburg, Caroline Co., Maryland, a/c traveling expenses etc., in attending meetings of the Board Feb. 10th, March 7th & 8th, March 15th, April 10th, 18th and 24th, 1939.	160.00	
Carried forward	160.00	

Carried forward to page #4

\$525.80

- Minutes May 9th, 1939 -

DISBURSEMENTS:

(Cont.)

PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:

Brought forward. 525.80

LIST No. 53 - brought forward 160.00

- STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND, to reimburse contingent fund as per enclosed vouchers.

21.85

181.85

TOTAL PAID DIRECT THROUGH STATE TREASURY DEPARTMENT: . . . \$707.65

Charles E. Delosier

Secretary

Baltimore, Md., Friday, June 9th, 1939.

THE STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND,
508 Old Town Bank Building.

The regular meeting of the Board was called to order by President Farley with the following members present:

Mr. George A. Farley, President,
Mr. Sol Levinson, Vice-president,
Mr. J. Jerome Framptom, Treasurer,
Mr. William F. Wooden,
Mr. Charles E. Delosier.

There being no corrections the President ordered the minutes of the meeting held Tuesday, May 9th, be approved as read.

Mr. Stanford appeared in behalf of the application of Joseph B. Cook, Inc., for funeral director's license.

Mr. Wooden moved, seconded by Mr. Framptom, that if Mr. Edward W. Lamoreau certifies that he is the sole owner of the corporation known as Joseph B. Cook, Inc., and in view of Mr. Lamoreau having already complied with the requirements of Section 297, then funeral director's license be issued him in the name of Joseph B. Cook, Inc. SO ORDERED.

With Mr. Levinson voting against the motion.

Mrs. Helen Stevens appeared, accompanied by Mr. Charles F. Dill. The Board informed Mrs. Stevens that she could not continue to operate under the name of Charles L. Stevens, but that Mr. Dill could operate the business as successor to Mr. Stevens.

Mr. Charles B. Kuchauskas appeared with Clement V. Andrews, and after a thorough hearing Mr. Levinson moved, seconded by Mr. Framptom, that the funeral director's apprenticeship registration of Clement V. Andrews be cancelled, because he is not serving a full time apprenticeship. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Levinson, that the application of Raymond F. Saville for funeral director's and embalmer's license be denied. SO ORDERED.

Mr. Levinson moved, seconded by Mr. Delosier, that Gerald T. Hoffmaster be given credit for funeral director's apprenticeship beginning as of June 1, 1937. SO ORDERED.

Mr. Framptom moved, seconded by Mr. Wooden, that the application of Jessie W. Usilton for funeral director's apprenticeship registration be approved, and the Secretary issue same upon the payment of the necessary fee. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Framptom, that the application of Walter M. Clark of Chincoteague, Virginia, for Maryland courtesy cards be approved. SO ORDERED.

- Minutes June 9th, 1939 -

Mr. Levinson moved, seconded by Mr. Wooden, that the application of John A. Bradshaw for funeral director's and embalmer's courtesy cards in Virginia, be recommended to the Virginia Board.
SO ORDERED.

Mr. Wooden moved, seconded by Mr. Framptom, that the application of Margarette H. Watson for funeral director's courtesy card in Virginia be recommended to the Virginia Board.
SO ORDERED.

The by-law committee submitted the following set of proposed by-laws, and suggested that a copy of same be sent to each member of the Board and be finally acted upon at the September meeting.

Monday
May twentyninth,
Nineteen thirtynine.

Mr. George A. Farley, President
State Board of Funeral Directors & Embalmers,
Baltimore, Maryland.

Dear Sir,

The undersigned a Committee appointed by you at a regular meeting of the Board to consider revision and amendments to and introducing a new set of By-Laws for working and governing of the State Board herewith offer as our recommendation the attached for the consideration and action of the State Board of Funeral Directors & Embalmers of Maryland.

Edward L. Lilly.

Charles E. Delosier.

William F. Wooden.

STATE BOARD OF
FUNERAL DIRECTORS & EMBALMERS
OF MARYLAND

BY-LAWS

ARTICLE 1 - Meetings

Sec. 1. At the organization meeting of a newly created Board all members shall present their credentials and immediately thereafter from their number elect a president pro-tem, who shall preside over the Board for the election

- Minutes June 9th, 1939 -

and installation of their officers.

Sec. 2. The regular meeting of this Board shall be held on the second Friday of each month of which all members shall be given notice at least five days prior thereto, except July and August, when they may be held if deemed necessary or advisable and notice given to each and every member 5 days prior thereto. Special meetings may be called by the President or at the request of three or more members of the Board, of which all members shall be given notice 3 days prior thereto.

Sec. 3. Notice of a Special Meeting shall be mailed to every member of the Board as prescribed above and said notice shall state the reason for said meeting; and no other business except that contained in said notice shall be transacted except by unanimous consent of those present.

Sec. 4. A majority of the members of the Board, or four funeral directors and embalmer members, shall constitute a quorum for the transaction of business.

ARTICLE 11 - Officers

Sec. 1. The officers of the Board shall be a President, Vice President and Treasurer. The officers must be duly qualified members of the Board and shall serve for the term of their appointment unless removed from office. A non-member of the Board may be elected Secretary.

Sec. 2. The President shall appoint an Executive Committee of three members of which the President shall be ex-officio a member. Said Committee shall have full power to act for the Board during recess.

Sec. 3. In the absence of both President and Vice-President a president pro-tem shall be elected from membership to preside at the meeting.

ARTICLE 111 - Duties of Officers

Sec. 1. The President shall be the executive officer of the Board, and preside over the regular and special meetings, and appoint all Committees, unless otherwise directed by the Board. He shall be ex-officio member of all committees, and shall perform such duties as usually pertain to the office of a President.

Sec. 2. The Vice-President, in the absence of the President, shall preside at meetings and perform such duties as usually pertain to that office.

Sec. 3. It shall be the duty of the Secretary to attend all regular and special meetings of the Board. Keep complete and accurate record and minutes of all meetings. He shall

- Minutes June 9th, 1939 -

keep record of attendance. Present all bills to the Board for their approval before payment. He shall collect all moneys due and received and promptly deposit same to the credit of the State Treasurer as directed by State Auditor. He shall submit all communications to the Board for their action. He shall notify all members of the Board of all meetings in conformity with the by-laws. At the end of each calender year he shall prepare and submit to the Board an annual report, giving in detail a statement of all activities and business of the Board for their current year. He shall prepare and mail to licensees all licenses to be issued by the Board and to attend to all correspondence of the Board as they may direct. The Board shall require that suitable Bond be furnished by the Secretary, same to be approved by the Board and paid for from receipts of the Board. The Secretary shall receive such compensation for his services as the Board may decide, same not to be inconsistent with the State Law.

Sec. 4. The duties of the Treasurer shall be those which usually pertain to the office of Treasurer and shall be in compliance with the State Law requirements. He shall make complete and accurate calender statements to the Board at the end of every calender year. He shall give suitable Bond for faithful performance of his duties, the cost of which shall be paid from the receipts of the Board.

ARTICLE IV - Examinations.

Sec. 1. Anual Examinations for Embalmers and Funeral Directors licenses will be held in June. All applications from those eligible and desirous must be made to the Board in writing not later than May 1st., preceeding examination. Special Funeral Directors examinations may be granted by the Board at any other time during the year, at the discretion of the Board and when so granted the Board shall require the expense of said examination to be borne by the applicant or applicants.

Sec. 2. Examinations for Embalmers conducted by the Board shall be both Practical Demonstration and in Writing. In the written Examination questions relating to Embalming-Pathology-Anatomy-Histology-Chemistry-Anatomical Chart-etc., shall be submitted to the applicant which shall be answered in writing by him/her in the presence of two or more members of the Board. In the Practical Examination a cadaver shall be provided by the Board and the applicant or applicants will be required to give a practical demonstration in the presence of a majority of the Board members, of his/her knowledge and sill regarding the care, preparation and preservation commonly known as Embalming. After taking said examination or examinations if the applicant has an average of 75 or more he/she shall then be licensed by the Board, in conformity with the Laws of the State.

Sec. 3. Examinations for Funeral Directors license shall be composed of questions, submitted to the applicant, consistant with requirements in acts of 1937 Chapter 503, Section 297 of

- Minutes June 9th, 1939 -

the Code of Public General Laws of Maryland-1937 Edition, Article 43, Title "Health" sub-title Funeral Directors and Embalmers and if applicant has an average mark of 75 or over he/she shall then be licensed as a Funeral Director, in conformity with the Laws of the State.

ARTICLE V. -- Renewal of Licenses.

Sec. 1. Application for the renewal of all licenses and all apprenticeship registrations shall be made in writing at least fifteen days prior to the first day of May in every year, otherwise said licenses and apprenticeship registrations will stand suspended.

Sec. 2. Applicants for the renewal of their licenses shall give the name and number of all licensed Funeral Directors or embalmers and all registered apprentices in their employ whose duties engage or involve them in the practical work of funeral directing embalming, preparing or otherwise caring for the dead.

Sec. 3. Employees (who are not actually engaged in business for themselves) when making application for the renewal of their license or licenses, shall give the name and place of business of his or her employer.

Sec. 4. Any funeral director or embalmer, employer or employee who shall make false statements in his, her or their application for examination or for renewal of old licenses, or for renewal of apprenticeship registrations, or abusing or misusing his, her or their license or registration by selling or loaning them or making any other improper use thereof, shall be cited to appear before this Board for investigation and examination, and if found guilty the Board, shall, in its discretion, suspend or revoke said license.

Sec. 5. All applicants to receive credit for apprenticeship must be full time employees of the principal under whom their apprenticeship is registered.

Sec. 6. All applicants for funeral director's and embalmer's apprenticeship must pay a fee of \$5.00, and renew same annually beginning May 1st. thereafter paying a fee of \$5.00 for each renewal.

Sec. 7. Any/all apprentices registered with the Board upon change of employment must notify the Board of such change.

Sec. 8. The Funeral Director and/or Embalmer under whom an apprenticeship is served shall certify to the Board the names, dates and place of death of required number of cases on which the apprentice has served his/her apprenticeship.

- Minutes June 9th, 1939 -

ARTICLE VI -- Amendments.

Sec. 1. Alterations or amendments of these By-Laws must be submitted in writing at any regular meeting of the Board and lay over for one month before action can be taken thereon.

ORDER OF BUSINESS

1. Call Roll of Members.
2. Hearings.
3. Reading of Minutes.
4. Reading of Correspondence.
5. Unfinished Business and Committee Reports.
6. New Business.
7. Reports of Receipts and Disbursements.
8. Adjournment.

"Reberts Rules of Order" shall be the parliamentary authority for all matters of procedure not specifically covered by these By-Laws.

Mr. Levinson, chairman of the budget committee then offered the following budget committee report.

May thirtyfirst,
Nineteen Thirty-nine

Mr. George A. Farley, President
State Board of F.D. & Emb. of Md.,
Gay & Fallsway, City.

Gentlemen:

At a meeting of the Board held in May you appointed a Budget Committee composed of the undersigned members, for the purpose of analyzing and submitting a budget to the Board for their approval, rejection or alteration. This committee met on Tuesday evening May 23rd. and invited our President - Mr. Farley (amember ex-officio) to be present. After a very lengthy meeting and following a very thorough and exhaustive discussion and consideration of our estimated Receipts & Disbursements herewith submit our conclusions and recommendations.

We should also like to make some comments, which you will find attached, relative to several items of expense and which effort is done to justify our conclusions.

Sol Levinson

Chairman

Edward L. Lilly

William F. Wooden.

- Minutes June 9th, 1939 -

Estimated Receipts:-----\$5500.00

Estimated Expenditures:

Rent-----	\$ 600.00	
Secretary-----	500.00	
Inspector-----	700.00	
Stenographer (office)-----	900.00	
Telephone & Communications-----	140.00	
Printing & Postage-----	300.00	
Expenses county men to meetings-----	600.00	
Conference-----	1000.00	
Expenses of meetings (meals, etc.)--	160.00	
Examination Expense-----	100.00	
Traveling Exp. & Investigations -		
prosecutions - etc.-----	400.00	
Estimated Expense-----	\$5400.00	Income \$5500.00

Mr. Farley and Mr. Levinson having had experience on former Board had very definitely stated they were of the opinion that estimated receipts furnished by our Secretary Mr. Delosier, were excessive and would not be realized. These gentlemen suggested our calculations be made on a basis of \$5500.00, and on this we submit our recommendations and make the following comments relative to items proposed.

- 1st. RENT; We have so reasoned because we feel that comfortable and adequate quarters, even to the end of providing parking accommodations, can be secured for less cost.
- 2nd. INSPECTOR; This item we very reluctantly reduced. Economy just had to be effected as our expenditures must be less than our income, and we endeavored to be as fair and liberal in this matter as financially possible.
- 3rd. STENOGRAPHER OR OFFICE; If this item had been eliminated there would still be an expense every year for additional clerical and stenographic expense. This condition is evident. The matter considered then was the difference between extra help and the item specified. The Committee felt the difference would be not only insignificant when compared with full time office service, to which the Funeral Directors of the State are justly entitled and from whom the revenue is derived but it would enable a prompt and efficient handling of business. We recommend that this office be open daily from 9:30 A.M. to 5:00 P.M. and on Saturdays until noon, exclusive, of course, of holidays.

- Minutes June 9th, 1939 -

4th.- EXPENSE COUNTY MEMBERS: In our effort to keep within the income we were most anxious to be entirely fair in this matter and have come to this conclusion in the following way;

Mr. Hill - Round Trip	
Rail Road Fare ---	\$10.30
Room-----	3.50
3 meals-----	3.50
	<u>\$17.30-----\$17.30</u>
Mr. Frampton - Round Trip	
Rail Road Fare ---	\$9.80
Room-----	3.50
3 Meals-----	3.50
	<u>\$16.80-----\$16.80</u>
	<u>\$34.10</u>
Approximately 16 trips-----	x 16
	<u>\$545.60</u>
5 extra days each in	
Balto. @ \$ 7.00 per day-----	70.00
	<u>\$615.60</u>

5th. - CONFERENCE MEETINGS: This allowance was arrived at by accepting:-

Round Trip R.R. fare to Okla. City ----	\$ 73.85
" " Pullman-----	21.00
	<u>\$ 94.85</u>
Meals on train and Hotel & Meals at	
Okla. City for 6 days average \$11.50---	69.00
	<u>163.85</u>
Six Members -----	x 6
	<u>\$983.10</u>

6th. - Expense of MEETINGS: This item was arrived at by assuming that, should 8 members have dinner @ \$2 (\$16.00) on 10 occasions during examination periods it would equal allotment. Tips must come out of this.

7th. TRAVELING EXPENSES-INVESTIGATION-PROSECUTION-ETC.

This item explains itself. It is an arbitrary figure, to defray costs of items it enumerates. There is no way of determining any definite amount.

In conclusion we again direct your attention to the estimated income which will be approximately \$5500.00, and against this our estimated expenditures of \$5400.00 is approximately equal.

The Committee

- Minutes June 9th, 1939 -

Mr. Wooden moved, seconded by Mr. Framptom, that the following budget be used for the ensuing year. SO ORDERED.

Estimated Receipts :-----\$5650.00

Estimated Expenditures :

Rent -----	\$ 500.00	
Secretary-----	500.00	
Inspector-----	1000.00	
Stenographer (office)-----	900.00	
Telephone & Communications-----	100.00	
Printing & Postage -----	225.00	
Expenses county men to meetings---	600.00	
Conference-----	1125.00	
Expenses of meetings (meals, etc.)	160.00	
Examination Expense-----	100.00	
Traveling Exp. - Investigations -		
prosecutions - etc.-----	400.00	
Estimated Expense-----	\$5610.00	Income \$5650.00 /

Mr. Framptom, ~~Mr. Wooden~~ and Mr. Delosier voting yes; Mr. Levinson voting no. There being a majority in the affirmative the budget was adopted.

Mr. Wooden moved, seconded by Mr. Delosier, that the action of the President in signing lease for office space in the Court Square Building be approved. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Framptom, that Charles E. Delosier be appointed inspector for one year from May 1, 1939. SO ORDERED.

Mr. Delosier moved, seconded by Mr. Framptom, that the Board be furnished with refreshments for Board meetings. SO ORDERED.
Mr. Wooden voted no.

Mr. Wooden moved, seconded by Mr. Levinson, that the following bills be approved: rent - \$60.00, telephone bill - \$7.75, Mr. Delosier's salary as secretary - \$41.66, inspector's salary-\$83.34, stenographer's salary - \$75.00. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Framptom, that the President appoint a committee to oppose any change of the place of office to any place outside the City of Baltimore. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Framptom, that a notice of the change of address of the office be sent to licensees. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Framptom, that the meeting now adjourn. SO ORDERED.

- Minutes June 9th, 1939 -

RECEIPTS:

Account 90 Funeral Director's renewal license fees @ \$5.00.	\$450.00
Account 6 Embalmer's registration fees @ \$5.00.	30.00
Account 9 Funeral Director's registration fees @ \$5.00.	45.00
Account 3 Embalmer's apprenticeship regis- tration fees @ \$5.00.	15.00
Account 2 Embalmer's apprenticeship re- registration fees @ \$5.00.	10.00
Account 7 Funeral Director's apprenticeship registration fees @ \$5.00.	35.00
Account 6 Funeral Director's apprenticeship re-registration fees @ \$5.00.	30.00
ADVANCED BY STATE COMPTROLLER FROM BOARD'S FUNDS to reimburse Contingent Fund.	21.85
TOTAL RECEIPTS.	\$636.85

DISBURSEMENTS:Warrant

#2301 - CASH CONTINGENT FUND. \$ 15.00

DISBURSEMENTS:

PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:

LIST No. 54 - MARYLAND TRUST COMPANY, Gay St., & Fallsway, Baltimore, Md., a/c office rent for month of May, 1939.	60.00	
- C & P TELEPHONE CO., 5 Light St., Baltimore, Md., a/c service month of April, 1939.	16.10	
- CHARLES E. DELOSIER, Ellicott City Howard Co., Maryland, a/c salary as secretary (\$41.66) and in- spector (\$100.00) for month of May, 1939.	141.66	
- MRS. ELSIE ALMY, 508 Old Town Bank Building, Fallsway & Gay St., Baltimore, Md., a/c salary as stenographer and typist for month of May, 1939.	75.00	\$292.76
Carried forward		\$292.76

- Minutes June 9th, 1939 -

DISBURSEMENTS:

(Cont.)

PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:

Brought forward		\$292.76
LIST No. 55 - MARYLAND PENITENTIARY, Baltimore, Md., a/c printing		
Embalmer's certificates.	\$10.25	
- MARYLAND PENITENTIARY, Baltimore, Md., a/c printing		
identification cards.	<u>5.50</u>	15.75
LIST No. 56 - SOL LEVINSON, 1124 W. North Ave., Baltimore, Md., a/c investigation Lempereur case.	<u>\$38.30</u>	<u>38.30</u>
TOTAL PAID DIRECT THROUGH STATE TREASURY DEPARTMENT: . . .		\$346.81

Charles E. Delosier
Secretary

Baltimore, Md., Wednesday, July 12th, 1939.

THE STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND,
508 Old Town Bank Building.

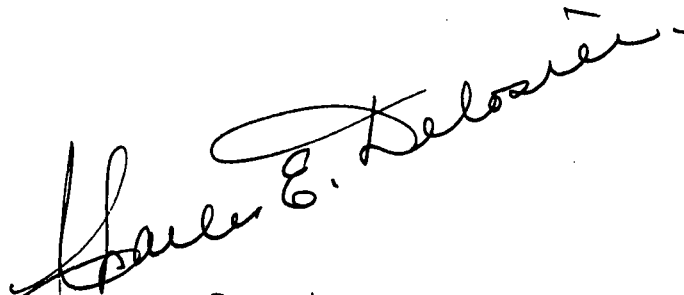
The committee meeting of the Board was called to order by President Farley with the following members present:

Mr. George A. Farley, President,
Mr. Sol Levinson, Vice-president,
Mr. Edward Lilly,
Mr. William F. Wooden,
Mr. Charles E. Delosier.

At this meeting the committee discussed at length the several news items that have recently appeared in the daily paper regarding the removal of this office to Annapolis.

The inspector presented an add of the Eastern Funeral Chapel, Inc., which recently appeared in the daily paper.

The meeting then adjourned.

A handwritten signature in cursive script, reading "Charles E. Delosier". The signature is written in dark ink and is slanted upwards from left to right.

Secretary

Baltimore, Md., Friday, September 8th, 1939.

THE STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND,
1503 Court Square Building.

The regular meeting of the Board was called to order by President Farley with the following members present:

Mr. George A. Farley, President,
Mr. Sol Levinson, Vice-president,
Mr. J. Jerome Framptom, Treasurer,
Mr. Franklin B. Hill,
Mr. Edward L. Lilly,
Mr. William F. Wooden,
Mr. Charles E. Delosier.

There being no corrections the President ordered the minutes of the meetings held Friday, June 9th and Wednesday, July 12th, be approved as read.

Mr. Levinson moved, seconded by Mr. Framptom, that the President appoint a committee of three men to go over estimated budget and expenses with Mr. Walter N. Kirkman, Director of the Department of Budget and Procurement. SO ORDERED.

President Farley then appointed the following members as the above committee, Messrs. Levinson, Wooden and Delosier.

Mr. Levinson moved, seconded by Mr. Wooden, that a funeral director can drop his initials in advertising his funeral home. SO ORDERED.

Mr. Framptom moved, seconded by Mr. Hill, that the By-Laws, as submitted by the By-Law committee, be adopted for use by this Board. SO ORDERED.

Mr. Levinson moved, seconded by Mr. Wooden, that the application of William J. Nalley for branch office at 3200 Rhode Island Avenue, Mt. Rainier, Maryland, be approved. SO ORDERED.

Mr. Levinson moved, seconded by Mr. Framptom, that the application of Benjamin R. Fellows for branch at Millington, Maryland, be approved. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Hill, that the request of Harry L. Pickett to review his funeral director's examination papers be granted, and he be permitted to review same at the meeting on November 10th. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Delosier, that the application Benjamin B. Williams for renewal of funeral director's license be approved, and the Secretary issue same upon receipt of back renewal license fee of \$5.00 and \$5.00 for renewal license fee this year, a total of \$10.00. SO ORDERED.

- Minutes September 8th, 1939 -

Mr. Levinson moved, seconded by Mr. Framptom, that the application of John Benj. Johnson for branch office at Brentwood, Maryland, be approved. SO ORDERED.

Mr. Lilly moved, seconded by Mr. Hill, that the application of Harry A. Vodery and John W. Henderson for office at 1108 Orleans Street, Baltimore, Maryland, be approved. SO ORDERED.

Mr. Delosier moved, seconded by Mr. Framptom, that the application of Frank Della Noce to move office from 854 E. Pratt Street to northwest corner High & Trinity Street, Baltimore, Maryland be approved. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Hill, that Messrs. Bradshaw be notified that they are operating a branch illegally and to stop operating said branch, and they be summonsed in for a hearing before the Board on November 10th. SO ORDERED.

Mr. Levinson moved, seconded by Mr. Lilly, that the Board request a formal opinion as to the duties of an apprentice and whether or not an apprentice can operate a branch. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Levinson, that Mr. Stover, Secretary of the Virginia State Board, be notified that the Board has the power to issue reciprocal licenses but, under the circumstances, the Board feels it would be a bad precedent and especially unbecoming to issue same to Board members, and they, therefore, decided to limit reciprocal relations to the courtesy card privilege only. SO ORDERED.

Mr. Hill moved, seconded by Mr. Levinson, that the Board reply to Mr. Bradshaw's letter regarding the payment of fees to solicitors of business and notify him that the Board has no power to take action in these matters. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Delosier, that the application of Henry H. Watson for Virginia embalmer's courtesy card be approved and that said application be recommended to the Virginia State Board. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Lilly, that the Pennsylvania Board be notified that if they feel, in view of the fact that Maryland requires a dual registration and charges \$5.00 each for said registrations or a total of \$10.00, that this is an injustice this Board will approve their charging \$10.00 for Pennsylvania registration. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Hill, that the application of Howard S. Markline for Pennsylvania courtesy card be approved and that the Pennsylvania Board be so notified. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Hill, that the application of J. Jacob Hartenstein for Maryland funeral director and embalmer's courtesy cards be approved. SO ORDERED.

- Minutes September 8th, 1939 -

Mr. Wooden moved, seconded by Mr. Framptom, that the application of Curtis D. Goodling for Maryland funeral director's and embalmer's courtesy cards be approved. SO ORDERED.

Mr. Delosier moved, seconded by Mr. Hill, that the registration of Edgar L. Lane be approved, and that he be given credit as having registered funeral director's apprenticeship as of Feb. 2nd, 1939. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Hill, that the application of Robert J. Moore be refused at this time due to the By-Laws requiring said applicant to be eighteen years of age or over and Mr. Moore's age being given as sixteen years. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Hill, that the funeral director and embalmer apprenticeship registrations of G. Albert Rice, Jr., Robert A. Pumphrey, John A. Slade, Louis Stein and Francis W. Miller be approved, and the Secretary issue same upon receipt of the necessary fees. SO ORDERED.

Mr. Framptom moved, seconded by Mr. Hill, that the application of William W. Chambers, Jr. for funeral director's and embalmer's apprenticeship registrations be approved, and that the Secretary issue same upon the receipt of the required fees.

The above motion failed to receive a majority in favor of same.

Mr. Hill moved, seconded by Mr. Levinson, that the Secretary request reimbursement from the State Treasurer for the petty cash account. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Framptom, that the Secretary have the laws and by-laws together with the official list of funeral directors and embalmers printed, and a copy of same be distributed to the funeral directors and embalmers. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Framptom, that the Secretary purchase a new typewriter and the necessary filing cabinets. SO ORDERED.

Mr. Levinson moved, seconded by Mr. Hill, that the Secretary draw on the State Treasurer for \$1,125.00 for advanced expenses for members in attending The Conference of Embalmers Examining Board of the United States, Inc. SO ORDERED.

Mr. Levinson moved, seconded by Mr. Wooden, that the receipts of this Board be deposited in the Equitable Trust Company to the credit of the Treasurer of the State of Maryland, and that also the Board's petty cash account be deposited in the Equitable Trust Company. SO ORDERED.

Mr. Levinson moved, seconded by Mr. Delosier, that the next meeting of the Board be held in Oklahoma City. SO ORDERED.

- Minutes September 8th, 1939 -

Mr. Wooden moved, seconded by Mr. Hill, that the meeting now
adjourn. SO ORDERED.

RECEIPTS:

June

Account 5 Funeral Director's renewal license fees @ \$5.00.	\$ 25.00
Account 7 Funeral Director's apprenticeship re-registration fees @ \$5.00.	35.00
Account 5 Embalmer's apprenticeship re-regis- tration fees @ \$5.00.	25.00
Account Funeral Director's apprenticeship registration fee.	5.00
Account Funeral Director's Courtesy Card fee. . .	5.00
Account Embalmer's Courtesy Card fee.	5.00
Account Funeral Director's registration fee.	5.00
TOTAL RECEIPTS.	\$105.00

RECEIPTS:

July

Account Funeral Director's renewal license fee.	5.00
Account Funeral Director's apprenticeship re-registration fee.	5.00
Account Embalmer's apprenticeship re-regis- tration fee.	5.00
TOTAL RECEIPTS.	\$15.00

RECEIPTS:

August

Account 3 Funeral Director's apprenticeship re-registration fees @ \$5.00.	15.00
Account 2 Embalmer's apprenticeship re-regis- tration fees @ \$5.00.	10.00
TOTAL RECEIPTS.	\$25.00

DISBURSEMENTS:WARRANT

#2302 - CASH CONTINGENT FUND.	\$20.00
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- Minutes September 8th, 1939 -

DISBURSEMENTS:

PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:

LIST No. 57 - MARYLAND TRUST COMPANY, Gay St., & Fallsway, Baltimore, Md., a/c office rent for month of June, 1939.	60.00	
- C & P TELEPHONE Co., 5 Light St., Baltimore, Md., a/c service month of May, 1939.	17.57	
- COURT SQUARE BUILDING, INC., Lexing- ton & Calvert Sts., Baltimore, Md., a/c office rent month of July, 1939.	41.66	
- CHARLES E. DELOSIER, Ellicott City, Howard Co., Maryland, a/c salary as secretary (\$41.66) and inspector (\$83.34) month of June, 1939.	125.00	
- MRS. ELSIE ALMY, 508 Old Town Bank Building, Fallsway & Gay St., Balti- more, Md., a/c salary as steno- grapher and typist month of June.	75.00	\$309.23
LIST No. 58 - C & P TELEPHONE CO., 5 Light St., Baltimore, Md., a/c service for month of June, 1939.	10.65	
- GILBERT A. DAILEY & CO., 129 E. Red- wood St., Baltimore, Md., a/c Bonds.	30.00	
- SAMUEL E. HOOVER, 500 N. Calvert St., Baltimore, Md., a/c lettering on doors.	10.00	
- CHARLES E. DELOSIER, Ellicott City, Howard Co., Md., a/c salary as secretary (\$41.66) and inspector (\$83.34) month of July, 1939.	125.00	
- MRS. ELSIE ALMY, 1503 Court Square Bldg., Baltimore, Md., a/c salary as stenographer and typist month of July, 1939.	75.00	\$250.65
LIST No. 59 - MARYLAND PENITENTIARY, Baltimore, Md., a/c printing.	4.75	4.75
LIST No. 60 - SHAPOS ENGRAVING & EMBOSsing CO., 113 Water St., Baltimore, Md., a/c engraving letterheads.	23.70	23.70
LIST No. 61 - C & P TELEPHONE Co., 5 Light St., Baltimore, Md., a/c service for month of July, 1939.	9.05	
- COURT SQUARE BUILDING, INC., Lexing- ton & Calvert Sts., Baltimore, Md., a/c office rent month of August.	41.66	
Carried forward	50.71	

Carried forward to page #6

\$588.33

- Minutes September 8th, 1939 -

DISBURSEMENTS:

(Cont.)

PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:

Brought forward. \$588.33

LIST No. 61 - brought forward	50.71	
- CHARLES E. DELOSIER, Ellicott City, Howard Co., Md., a/c salary as secretary (\$41.66) and inspector (\$83.34) for month of August, 1939.	125.00	
- MRS. ELSIE ALMY, 1503 Court Square Bldg., Baltimore, Md., a/c salary as stenographer and typist for month of August, 1939.	<u>75.00</u>	<u>250.71</u>

TOTAL PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:.. . . \$839.04

Charles E. Delosier

Secretary

Oklahoma City, Oklahoma, October 2nd, 1939.

THE STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND,
1503 Court Square Building.

The regular meeting of the Board was called to order by President Farley with the following members present:

Mr. George A. Farley, President,
Mr. Sol Levinson, Vice-president,
Mr. J. Jerome Framptom, Treasurer,
Mr. Franklin B. Hill,
Mr. Edward L. Lilly,
Mr. William F. Wooden,
Mr. Charles E. Delosier.

There being no corrections the President ordered the minutes of the meeting held Friday, September 8th be approved as read.

Mr. Levinson moved, seconded by Mr. Delosier, that Mr. Chambers be granted a personal appearance before the Board. SO ORDERED.

Mr. Delosier moved, seconded by Mr. Lilly, that Beverley Mountcastle's apprenticeship be cancelled as of July 30, 1939. SO ORDERED.

Mr. Levinson moved, seconded by Mr. Lilly, that the application for change of corporate name of Knight-Hunt Company, Inc., to Warner E. Pumphrey and Company, Inc., be approved. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Levinson, that Louis Stein's apprenticeship be dated back to June 14th, 1939, this being the date of his application. SO ORDERED.

Mr. Levinson moved, seconded by Mr. Framptom, that the application of Stanley M. Thomas of Salisbury, Pennsylvania, for Maryland embalmer's and funeral director's courtesy card be approved and the Secretary issue same. SO ORDERED.

Mr. Hill moved, seconded by Mr. Wooden, that the application of Harold D. Kretzer for funeral director's apprenticeship registration be approved, and the Secretary issue same upon the payment of the necessary fee. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Delosier, that the meeting now adjourn. SO ORDERED.

- Minutes October 2nd, 1939 -

RECEIPTS:

Account 7 Funeral Director's apprenticeship registration fees @ \$5.00.	\$ 35.00
Account 6 Embalmer's apprenticeship registration fees @ \$5.00.	30.00
Account 6 Funeral Director's apprenticeship re-registration fees @ \$5.00.	30.00
Account 2 Embalmer's apprenticeship re-regis- tration fees @ \$5.00.	10.00
Account 2 Funeral Director's Courtesy Card fees @ \$5.00.	10.00
Account 2 Embalmer's Courtesy Card fees @ \$5.00. .	10.00
Account Funeral Director's renewal license fee. . .	5.00
Account Funeral Director's back renewal license fee.	5.00
ADVANCED BY STATE COMPTROLLER FROM BOARD'S FUNDS. to reimburse Contingent Fund.	<u>89.02</u>
TOTAL RECEIPTS.	\$224.02

DISBURSEMENTS:

PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:

LIST No. 62 - MR. GEORGE A. FARLEY, Shady Nook & Frederick Aves., Catonsville, Md., a/c advance expenses for attending Conference of Em- balmer's Examining Boards of the United States in Oklahoma City.	\$187.50
- MR. SOL LEVINSON, 1124 W. North Ave., Baltimore, Md., a/c ad- vance expenses for attending Conference of Embalmers' Ex- amining Boards of the United States in Oklahoma City.	187.50
- MR. J. JEROME FRAMPTON, Federal- burg, Caroline Co., Md., a/c advance expenses for attending Conference of Embalmers' Ex- amining Boards of the United States in Oklahoma City.	187.50
- MR. FRANKLIN B. HILL, Salisbury, Wicomico Co., Md., a/c advance expenses for attending Confer- ence of Embalmers' Examining Boards of the United States in Oklahoma City.	<u>187.50</u>
Carried forward	750.00

- Minutes October 2nd, 1939 -

DISBURSEMENTS:

(Cont.)

PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:

LIST No. 62 -	brought forward	\$750.00	
	MR. EDWARD L. LILLY, 403 S. Wolfe St., Baltimore, Md., a/c advance expenses for attending Conference of Embalmers' Examining Boards of the United States in Oklahoma City.	187.50	
-	MR. CHARLES E. DELOSIER, Ellicott City, Howard Co., Md., a/c advance expenses for attending Conference of Embalmers' Examining Boards of the United States in Oklahoma City.	187.50	\$1,125.00
LIST No. 63 -	C & P TELEPHONE Co., 5 Light St., Baltimore, Md., a/c service for month of August, 1939.	5.95	
-	COURT SQUARE BUILDING, INC., Lexington & Calvert Sts., Baltimore, Md., a/c office rent for month of September, 1939.	41.66	
-	CHARLES E. DELOSIER, Ellicott City, Howard Co., Md., a/c salary as secretary (\$41.66) and inspector (\$83.34) for month of September.	125.00	
-	MRS. ELSIE ALMY, 1503 Court Square Building, Baltimore, Md., a/c salary as stenographer and typist for month of September.	75.00	247.61
LIST No. 64 -	J. JEROME FRAMPTON, Federalsburg, Caroline Co., Md., a/c traveling expenses etc., in attending meetings of Board May 9th, June 9th and September 8th, 1939.	50.40	
-	FRANKLIN B. HILL, Salisbury, Wicomico Co., Md., a/c traveling expenses etc., in attending meetings of Board May 9th & Sept. 8th.	34.60	
-	STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND, to reimburse contingent fund as per enclosed vouchers.	89.02	
-	WILLIAM F. ELLIOTT, a/c return of fee for funeral director's license.	60.00	
-	ROY C. AREHART, a/c return of fee for funeral director's license.	60.00	
-	MARCY MITCHELL, a/c return of fee for funeral director's license.	60.00	
-	FREDERICK T. BYRNE, a/c return of fee for funeral director's license.	60.00	
-	EDWARD DAVIS, a/c return of fee for funeral director's license.	60.00	474.02

TOTAL PAID DIRECT THROUGH STATE TREASURY DEPARTMENT: . . . \$1,846.63

Secretary

Charles E. Delosier

Baltimore, Md., Friday, November 10th, 1939.

THE STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND.
1503 Court Square Building.

The regular meeting of the Board was called to order by President Farley with the following members present:

Mr. George A. Farley, President,
Mr. Sol Levinson, Vice-president,
Mr. J. Jerome Framptom, Treasurer,
Mr. Franklin B. Hill,
Mr. Edward L. Lilly,
Mr. William F. Wooden,
Mr. Charles E. Delosier.

There being no corrections the President ordered the minutes of the meeting held Monday, October 2nd, be approved as read.

Paul E. Chenoweth, Jr., Austin E. Donovan and Robert F. Williams appeared and requested information as to how they could continue to trade, and were instructed that they can continue to trade as Chenoweth and Son, Paul E. Chenoweth, Jr. and Austin E. Donovan successors.

Mr. William Chambers appeared and stated that William Chambers, Jr. was a student at Georgetown University but spent all of his evenings at the Chamber's Mortuary in Riverdale, Maryland.

John A. Bradshaw and H. Harvey Bradshaw appeared and were informed that H. Harvey Bradshaw could not take care of work or conduct funerals from the Pocomoke City branch unless same was in charge of a duly licensed funeral director.

Mr. Wooden moved, seconded by Mr. Hill, that the applications of John A. Bradshaw, Jr. for funeral director's and embalmer's apprenticeship registrations, and Stanley Horsey for funeral director's apprenticeship registration be approved, and the Secretary issue same upon the payment of the required necessary fees.

SO ORDERED.

Mr. Wooden moved, seconded by Mr. Levinson, that the applications of Ralph V. Ardis and H. Harvey Bradshaw for apprenticeship registrations be denied for the reason that they are not eligible for same under the existing by-laws.

SO ORDERED.

Mr. Wooden moved, seconded by Mr. Levinson, that the State's Attorney for Worcester County be given the present status of the Bradshaw Funeral Home in Pocomoke City, and also inform him of the Board's actions and instructions to both John A. Bradshaw and H. Harvey Bradshaw.

SO ORDERED.

Mr. Levinson moved, seconded by Mr. Framptom, that the application of Howard Blight for branch at Harmon Station, Maryland be approved.

SO ORDERED.

- Minutes November 10th, 1939 -

Mr. Levinson moved, seconded by Mr. Hill, that The Cincinnati College of Embalming be informed as to the educational status of Mrs. Marriott, and that also a copy of said letter be send to Mr. Edward P. Jones, Chairman of the Grading Committee. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Hill, that the Secretary request a ruling from the Attorney General as to whether or not our funds can be reverted to the general treasury, or whether they must be held for the use of this Board to defray general running expenses and any balance left therein be retained with the object of some time establishing a school. SO ORDERED.

Mr. Delosier moved, seconded by Mr. Framptom, that the application of Mr. Walter R. McNamee for Pennsylvania courtesy card be approved. SO ORDERED.

Mr. Hill moved, seconded by Mr. Levinson, that the following applicants for funeral director's apprenticeship registrations be approved, and the Secretary issue same upon the payment of the necessary fees: Frank B. Hudzik, Earl Gilmore, George T. A. Gibson, Jr. and Robert C. Anderson. SO ORDERED.

Mr. Hill moved, seconded by Mr. Levinson, that the following applicants for embalmer's apprenticeship registrations be approved, and the Secretary issue same upon the payment of the necessary fees: Frank B. Hudzik and Joseph L. Stafford. SO ORDERED.

Mr. Hill moved, seconded by Mr. Levinson, that a copy of the laws and official list be mailed to each funeral director and embalmer and registered apprentices, and the Secretary secure the necessary manila envelopes for mailing same. SO ORDERED.

Mr. Hill moved, seconded by Mr. Framptom, that J. Alton Boykin's application for embalmer's apprenticeship registration be approved, and the Secretary issue same upon the payment of the necessary fee. SO ORDERED.

Mr. Hill moved, seconded by Mr. Framptom, that the application of H. Harvey Bradshaw for Virginia courtesy card be denied for the reason of the agreement between the State Boards whereby they agreed not to approve an applicant for a courtesy card who was not a principal of a business. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Delosier, that the meeting now adjourn. SO ORDERED.

- Minutes November 10th, 1939 -

RECEIPTS:

Account 7 Funeral Director's apprenticeship re-registration fees @ \$5.00.	\$ 35.00
Account 5 Embalmer's apprenticeship re-registration fees @ \$5.00.	25.00
Account Funeral director's apprenticeship registration fee.	5.00
Account Funeral Director's license fee.	5.00
Account Funeral Director's Courtesy Card fee.	5.00
Account Embalmer's Courtesy Card fee.	<u>5.00</u>
TOTAL RECEIPTS.	\$80.00

DISBURSEMENTS:

PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:

LIST No. 65 - LUCAS BROS, Inc., 219 E. Baltimore St., Baltimore, Md., a/c Rules of Order and Zipper case. \$ 4.50		
- REMINGTON RAND, Inc., 345 N. Charles St., Baltimore, Md., a/c typewriter ribbons.	7.50	
- MODERN STATIONERY & PRINTING CO., 17 S. Charles St., Baltimore, Md., a/c storage files.	61.32	
- UNDERWOOD ELLIOTT FISHER CO., One Park Ave., New York, N. Y., a/c Typewriter.	114.01	
- MARYLAND PENITENTIARY, Baltimore, Md., a/c Forms.	<u>1.50</u>	\$188.83
LIST No. 66 - KING BROTHERS, 208 N. Calvert St., Baltimore, Md., a/c printing.	<u>128.50</u>	128.50
LIST No. 67 - C & P TELEPHONE Co., 5 Light St., Baltimore, Md., a/c service month of September, 1939.	8.70	
- COURT SQUARE BUILDING, Inc., Lexington & Calvert Sts., Baltimore, Md., a/c office rent October.	41.66	
- CHARLES E. DELOSIER, Ellicott City Howard Co., Md., a/c salary as secretary (\$41.66) and inspector (\$83.34) for month of October.	125.00	
- MRS. ELSIE ALMY, 1503 Court Sq. Bldg., Baltimore, Md., a/c salary as stenographer and typist month of October.	<u>75.00</u>	<u>250.36</u>

TOTAL PAID DIRECT THROUGH STATE TREASURY DEPARTMENT: . . . \$567.69

Secretary *A. Paul E. Delosier*

Baltimore, Md., Friday, November 17th, 1939.

THE STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND.
1503 Court Square Building.

The special meeting of the Board was called to order by President Farley with the following members present:

Mr. George A. Farley, President,
Mr. Sol Levinson, Vice-president,
Mr. J. Jerome Framptom, Treasurer,
Mr. Edward L. Lilly,
Mr. William F. Wooden,
Mr. Charles E. Delosier.

The President appointed the following committee to contact the Comptroller's office in regards to our unused balance being reverted to the general State Treasury: Messrs. Wooden, Levinson, Lilly and Delosier.

The committee, composed of Mr. Wooden, Mr. Levinson and Mr. Lilly, presented a tentative budget for the Board's approval which was as follows:

Mr. George A. Farley, President
and Members of the
State Board of Funeral Directors & Embalmers
of Maryland.

Gentlemen,

At the regular meeting of the Board on Friday November 10th. you requested the Budget Committee to submit a budget at a special meeting to be held Friday November-17-1939 for the following year based on the offices of the Board being moved to Annapolis and the activities and functioning of the Board being conducted from the New State Office Building. In compliance therewith we are submitting the attached proposed budget for consideration and direct your attention to our reasons for such conclusions which are also attached.

	<u>Edward L. Lilly</u>
Committee	<u>Sol Levinson</u>
	<u>William F. Wooden</u>
	Chairman

Friday
November-17-1939.

- Minutes November 17th, 1939 -

Annapolis

1- Rent, -----	\$ 720.00
2- Secretary, -----	500.00
3- Inspector, -----	1000.00
4 -Stenographer, -----	1050.00
5- Telephone and Communications, -----	150.00
6- Printing-Postage-etc., -----	255.00 ✓
7- Expenses Eastern Shore members to meetings	\$ 641.80 ✓
8- Expenses Western Shore and City members to meetings, -----	340.00 ✓
9- Conferences (for six men), -----	1551.60
10- Extra Meetings @ \$56.05 per meeting, assuming 4 such meetings during the year would amount to, -----	224.20
11- Examination expenses, -----	400.00
12- Traveling-Investigations-Prosecutions, ---	400.00
13- Conference Dues, -----	50.00
Estimated operating expenses in Annapolis	\$ 7282.60

The current budget, adopted by the Board at a regular meeting early in this fiscal year is the basis for our calculation. It is based on Estimated Receipts of \$5650.00. Copy is attached, and comparisons of operations at present location and potential costs of functioning in Annapolis can be easily made.

EXPLANATIONS

- Item #1- Rent, - This we understand will be the amount levied against the Board.
- Item #2 -Secretary, - This is provided for in the State Law, and is rather insignificant.
- Item #3- Inspector, - This is allotted by the Board, authority for which is in the State Law and not excessive for this character of work.
- Item #4- Stenographer, - We believe this to be modest and necessary for proper administration.
- Item #5 & 6, - Telephone, etc.) These are a somewhat
Printing, etc.) conservative estimate.
- Item #7-8-9- Arrived at as per schedule attached.
- Item #10, - Special meetings, as per schedule affixed, would be \$56.05 per meeting. Assuming there were only 4 such during the year, this would amount to \$224.20.
- Item #11- This includes the personal examination by Board members of all questions and answers submitted by applicants for license. It includes the practical examination and the transportation to and from Annapolis of necessary cadavers. The rentals of facilities and equipment. This requires, as past experiences will reveal, several weeks and is very probably a conservative estimate.
- Item #12- Self-explanatory. It may or may not be adequate as there is no way of anticipating emergencies.

- Minutes November 17th, 1939 -

Item #13- Conference Dues, - This Board is a member of the National Conference of Embalming Examining Boards of the United States, and this amount are the dues paid annually to take care of expenses in carrying on the work which is done by the Conference, and the material furnished to the Board to aid in carrying on their work.

SCHEDULE

Item #7 - Mr. Framptom:

Mr. Hill:

Miles to Annapolis-----50
 Miles from Annapolis-----50
 100
 Per mile,------.05
 \$5.00
 Ferry,-----\$4.00
 Dinner-Breakfast-Room--\$6.00
 Storage,-----\$1.00
 \$16.00
 Approximately 16
 meetings----- x 16
 \$256.00
 5 Extra days @ \$8.50,-- 42.50
 \$298.50

Miles to Annapolis-----78
 Miles from Annapolis-----78
 156
 Per mile,------.05
 \$7.80
 Ferry,-----\$4.00
 Dinner-Breakfast-Room--\$6.00
 Storage,-----\$1.00
 \$18.80
 Approximately 16 meetings-- x 16
 \$300.80
 5 Extra days @ \$8.50,---- \$ 42.50
 \$343.30

Mr. Framptom,-----\$298.50
 Mr. Hill,-----\$343.30
 \$641.80

Item #8

Miles Baltimore to Annapolis, -----25
 Miles Annapolis to Baltimore, -----25
 50
 Per mile, ------.05
 \$ 2.50
 Auto Storage,-----\$.25
 Dinner, -----\$ 1.50
 \$ 4.25
 5 men,----- x 5
 \$21.25
 16 meetings,----- x 16
 \$340.00

Item #9- Round trip R. R. fare Baltimore to San Francisco -\$ 132.20
 Round trip Pullman (lower berth),-----\$ 43.05
 \$175.25
 7-2/3 days on train @ \$3.50 per day,-----\$ 26.85
 5 days at San Francisco @ \$7.50 per day,-----\$ 37.50
 (Room \$4.00-Meals @ \$3.50)
 12 days legitimate incidentals (Porters-telegrams-
 Laundry, etc.)--\$ 18.00
 \$258.60
 this rate for 6 men,----- x 6
 \$1551.60

- Minutes November 17th, 1939 -

Item #10- Refer to items #7-8
Item #11- Examination Expenses, -----\$400.00
Item #12- Traveling-Investigations-
Prosecutions,-----\$400.00
Item #13- Conference Dues, -----\$ 50.00

Mr. Delosier moved, seconded by Mr. Framptom, that the budget as submitted, including several minor changes, be adopted as changed. SO ORDERED.

Mr. Levinson moved, seconded by Mr. Framptom, that the budget, as adopted, be forwarded to Mr. Kirkman, director of Budget and Procurement for the State. SO ORDERED.

Mr. Delosier moved, seconded by Mr. Wooden, that the meeting, having completed the budget, now consider business other than that for which the special meeting was called.

This motion was adopted unanimously.

Mr. Levinson moved, seconded by Mr. Wooden, that the vote of the Board on the application of William W. Chambers, Jr. for apprenticeship registration wherein the Board voted to grant registration to Mr. Chambers, be rescinded. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Levinson, that the application of William W. Chambers, Jr. for funeral director's and embalmer's apprenticeship registration be denied, as he does not qualify for said registration according to Section 5 of Article V of the by-laws. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Delosier, that the application of N. A. Shields of New Church, Virginia for Maryland funeral director's courtesy card be approved. SO ORDERED.

Mr. Delosier moved, seconded by Mr. Wooden, that the application of Mr. I. S. Lawson for renewal of his Virginia courtesy card be approved, and same be certified to to the Virginia Board. SO ORDERED.

Mr. Delosier moved, seconded by Mr. Wooden, that the application of Ethel Hicks for funeral director's apprenticeship registration be denied as she does not qualify for said registration according to Section 5 of Article V of the by-laws. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Framptom, that the application of Austin E. Donovan for embalmer's apprenticeship registration be approved, and the Secretary issue same upon receipt of the necessary fee. SO ORDERED.

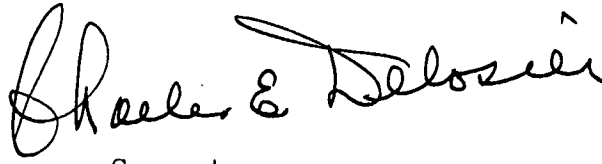
Mr. Wooden moved, seconded by Mr. Lilly, that the application of Charles M. Dudderer for funeral director's and embalmer's apprenticeship registrations be approved, and the Secretary issue same upon receipt of the necessary fees. SO ORDERED.

- Minutes November 17th, 1939 -

Mr. Wooden moved, seconded by Mr. Framptom, that Zorah Baysmore be informed of the law governing applicants for examination.
SO ORDERED.

Mr. Wooden moved, seconded by Mr. Framptom, that William S. Hanna be notified as to his status regarding examination.
SO ORDERED.

Mr. Framptom moved, seconded by Mr. Wooden, that the meeting now adjourn.
SO ORDERED.


Secretary

Annapolis, Md., Friday, December 8th, 1939.

THE STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS OF MARYLAND,
State Office Building.

The regular meeting of the Board was called to order by President Farley with the following members present:

Mr. George A. Farley, President,
Mr. Sol Levinson, Vice-president,
Mr. J. Jerome Framptom, Treasurer,
Mr. Franklin B. Hill,
Mr. Edward L. Lilly,
Mr. William F. Wooden,
Mr. Charles E. Delosier.

There being no corrections the President ordered the minutes of the meetings held Friday, November 10th and Friday, November 17th, be approved as read.

Mr. Wooden moved, seconded by Mr. Framptom, that all courtesy cards expire on April 30th next succeeding the issuance of same, and, therefore, all courtesy cards expire as of April 30th. SO ORDERED.

Mr. Levinson moved, seconded by Mr. Wooden, that the Board give Mrs. Marriott a scholastic examination to ascertain whether or not she has the equivalent of a high school education, the date and time to be agreeable to both the Board and Mrs. Marriott. SO ORDERED.

Mr. Framptom moved, seconded by Mr. Hill, that the President appoint a committee to prepare, give and mark the scholastic examination given to Mrs. Marriott, and that this committee be empowered to mark said papers and notify both Mrs. Marriott and the Cincinnati College of Embalming as to whether or not she passes said examination. SO ORDERED.

The President appointed the following members as a scholastic committee to prepare and give the high school equivalent examination to Mrs. Marriott: Messers Levinson, Wooden, Lilly and Delosier.

Mr. Wooden moved, seconded by Mr. Lilly, that Mr. John White be informed of the action of the Board in regards to the case of William W. Chambers, Jr. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Levinson, that Horace F. Burgee, Jr. be notified that he has served the required length of time of registered apprenticeship for both funeral director's and embalmer's examination under the present law, and is eligible for examination providing he has the other necessary requirements. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Lilly, that H. Harvey Bradshaw be notified that he is eligible for the next funeral director's examination. SO ORDERED.

- Minutes December 8th, 1939 -

Mr. Levinson moved, seconded by Mr. Hill, that the application of Ralph V. Ardis for embalmer's apprenticeship registration be approved, and the Secretary issue same upon payment of the necessary fee. SO ORDERED.

Mr. Lilly moved, seconded by Mr. Wooden, that the application of Forte H. Sandison for funeral director's and embalmer's apprenticeship registrations be approved, and the Secretary issue same upon payment of the necessary fees. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Delosier, that a letter accompany the copy of the laws to be mailed to each funeral director and embalmer giving notice of the change of address of the office from Baltimore to Annapolis. SO ORDERED.

Mr. Framptom moved, seconded by Mr. Hill, that the bill of the transfer company for removal of the office from Baltimore to Annapolis be paid. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Hill, that Mr. Frederick A. Cole be notified by letter calling his attention to the violation of the law in continuing to list John J. Fields' name in the telephone directory, and requesting him to advise the Board of his intentions in the above violation. SO ORDERED.

Mr. Levinson moved, seconded by Mr. Hill, that Mrs. George W. Zirkler be notified by letter calling her attention to the violation of the law in continuing to list George W. Zirkler's name in the telephone directory, and requesting her to advise the Board of her intentions in the above violation. SO ORDERED.

Mr. Levinson moved, seconded by Mr. Wooden, that Mrs. Richard Meyers be notified by letter calling her attention to the violation of the law in continuing to list Richard Meyers' name in the telephone directory, and requesting her to advise the Board of her intentions in the above violation. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Hill, that Mrs. Helen Stevens be notified by letter calling her attention to the violation of the law in continuing to list Charles L. Stevens' name in the telephone directory, and requesting her to advise the Board of her intentions in the above violation. SO ORDERED.

Mr. Wooden moved, seconded by Mr. Hill, that William A. Jackson be notified by letter calling his attention to the violation of the law in continuing to list Daniel Easton's name in the telephone directory, and requesting him to advise the Board of his intentions in the above violation. SO ORDERED.

Mr. Levinson moved, seconded by Hill, that the meeting now adjourn. SO ORDERED.

- Minutes December 8th, 1939 -

RECEIPTS:

Account 7 Funeral Director's apprenticeship
registration fees @ \$5.00. \$ 35.00

Account 7 Funeral Director's apprenticeship
re-registration fees @ \$5.00. 35.00

Account 5 Embalmer's apprenticeship registra-
tion fees @ \$5.00. 25.00

Account 5 Embalmer's apprenticeship re-
registration fees @ \$5.00. 25.00

TOTAL RECEIPTS. \$120.00

DISBURSEMENTS:

PAID DIRECT THROUGH STATE TREASURY DEPARTMENT:

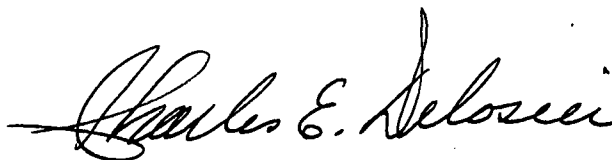
LIST No. 68 - C & P TELEPHONE CO., 5 Light St.,
Baltimore, Md., a/c service
month of October, 1939. 6.91

- COURT SQUARE BUILDING, Inc.,
Lexington & Calvert Sts., Balti-
more, Md., a/c office rent month
of November, 1939. 41.66

- CHARLES E. DELOSIER, Ellicott City
Howard Co., Md., a/c salary as
secretary (\$41.66) and inspector
(\$83.34) for month of November. 125.00

- MRS. ELSIE ALMY, Annapolis, Md.,
a/c salary as stenographer and
typist month of November, 1939. 75.00 \$248.57

TOTAL PAID DIRECT THROUGH STATE TREASURY DEPARTMENT: . . . \$248.57



Secretary